

# **MINUTES OF THE ELVASTON ANNUAL PARISH COUNCIL MEETING HELD ON 11<sup>th</sup> May 2015** **AT THE VILLAGE HALL, ELVASTON**

## **Present:**

Cllr P Bickerton (Chairman), Cllr R Russell, Cllr T Mansfield, Cllr M Beadle, Cllr S Spenser, 4 parishioners and J Irons (clerk).

## **In Attendance:**

Cllr R Davison.

The Chairman opened the meeting by welcoming everyone.

## **PART 1 – NON-CONFIDENTIAL INFORMATION**

### **01.05.15 Election of Chairman**

Cllr Bickerton was proposed by Cllr Russell which was seconded by Cllr Spenser. **RESOLVED:** Cllr Bickerton was elected and duly signed his declaration of acceptance of office form.

### **02.05.15. To vote on the co-option of Toby Mansfield to the council.**

**Resolved:** to move this item further down the agenda.

### **03.05.15. Election of Vice-Chairman.**

**Resolved:** to move this item further down the agenda.

### **04.05.15. To receive apologies for absence**

Cllrs R Strand (holiday) and C Hurt (work commitments).

### **05.05.15: Variation of Order of Business**

Items 02 and 03 above were deferred until later in the meeting.

### **06.05.15: Declaration of Members Interests**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. **None declared.**

### **07.05.15: Declaration of Councillors' agreement to abide by the Code of Conduct and to sign Declaration of Interests forms.**

Four members duly agreed to abide and signed their Declaration of Interests forms in the last meeting; Cllr Spenser signed his Declaration of Interests form. Cllr Hurt to sign his form in the next meeting.

### **08.05.15: County Councillor's Report (matters only relevant to this parish to be discussed).**

1. A resident on Boulton Moor complained that a street light was unlit at the traffic roundabout on Snelsmoor Lane. Cllr Rob Davison has since told Highways who confirmed that 2 lights will now be switched on.

### **09.05.15: Public Speaking – (matters only relevant to this parish to be discussed) A period of not more than 5 minutes will be made available for members of the public and members of the Council to comment on any matter**

1. A resident was concerned that the forthcoming Our City Our River alterations to be implemented by Derby City Council will increase the flood risk in our area, especially at Ambaston. The proposed raising of the flood bank by 250mm is unacceptable and does not conform to the s.106 agreement. Furthermore, a level of 500mm as proposed in 1965 should be adopted. He will write to Cllr Davison who said he would investigate.
2. A second resident rued the lack of freeboard on the flood bank and wishes to see the City's planning committee visit the site.

**10.05.15:** Cllr Mansfield arrived at 7.50pm.

**11.05.15: To approve the minutes of the (2) meetings held on the 13th April 2015.** The minutes of both the Annual Parish Council & Ordinary meetings held on 13<sup>th</sup> April were approved (pp Cllr Russell, seconded Cllr Beadle) as a true record and signed by the Chairman.

**12.05.15: Appointment of members to Committees or Sub Committees and their respective delegated authority.** The Officers for 2015-2016 were all unanimously elected as follows:-

- Elvaston Castle and Village Hall Committees – Cllr Russell;
- Finance Committee – held over to the next meeting;
- Parish Plan Steering Group – Cllr Bickerton;
- Allotment Committee – held over to the next meeting;
- Charities Trusts – Cllrs Mansfield and Russell;
- Boulton Moor development – held over to the next meeting.

**13.05.15. To vote on the co-option of Toby Mansfield to the council.**

**Resolved:** Cllr Mansfield was duly elected (pp Cllr Spenser, seconded Cllr Russell) after which he signed his declaration of acceptance of office.

**14.05.15. Election of Vice-Chairman** Cllr Mansfield was proposed by Cllr Beadle which was seconded by Cllr Russell.  
**RESOLVED:** Cllr Mansfield was elected and duly signed his Vice-Chair declaration of acceptance of office.

**15.05.15: Police Report.** Four minor incidents were reported on the police website in March, all in Boulton Moor. Details can be accessed at: <http://www.police.uk/derbyshire/DE03/crime/>

**16.05.15: Flooding and Gravel.** Nothing to report further to comments made earlier.

**17.05.15: Broadband.** An appraisal was made by the Chairman in his annual report.

**18.05.15: Parish Plan Group.** Mike Tong gave a brief report. Two working parties have been busy with horticulture at the sensory garden at the Castle; this project has been well received and gained public support. Flowers have been planted on verges around the villages. This year's fete will be held at the cricket ground from 11am – 4pm on 25<sup>th</sup> May and the Group would welcome the donation of any spare plants.

Mike thanked the council for this year's contribution of £700 towards the Group's activities.

The WW1 exhibition to be held on 16<sup>th</sup> August will incur much expense although most has been covered by grants. However, the 'red baron' fly-past relies on individual donations, the cost of which will be around £600. The Chairman suggested that the parish council match-fund this activity and it was agreed that Cllr Mansfield liaise with Mike Tong to arrange a suitable financial amount as extra funding. Relatives of those honoured on the war memorial will attend the event and once it has finished, exhibition materials will be donated to local schools.

**19.05.15: Matters for Decision or Discussion**

The clerk announced that Cllr Strand has been appointed the council's representative on the Castle's Development Board.

**20.05.15: Councillor's Reports**

Cllr Russell was dismayed that road potholes around Thulston had not been filled; clerk to remind Highways. The first grass cutting of the season was carried out at the village hall recently.

Cllr Mansfield believed the overgrown hedge on Ball Lane needs cutting and will prepare a letter to the owner asking about this and to enquire whether occupiers of an adjoining field should be present. Letter to be submitted to the clerk who will send.

Cllr Spenser wondered if the upcoming Ramathon race event had been advertised elsewhere other than the notice boards. The Chairman believed these (and perhaps the website) to be the only applicable locations as regards the council's notification responsibility.

**21.05.15: Clerk's Report**

1. Insurance claim for the damaged bus shelter. Insurer wished to see a photograph and second quote, clerk has now sent these.
2. Clerk to remind SDDC to erect dog fouling prevention notices in Thulston and Elvaston. Council **rejected** the suggestion of installing a dog litter bin in Ambaston and will only consider it again if litter becomes a problem.
3. Further reporting requirements must be published on the website from July by law (smaller authorities with an annual turnover not exceeding £25k must publish additional financial information).
4. Clerk pursued SDDC over the litter in Thulston Brook, which has existed for several months. SDDC received a reply from EA (landowner) on 26th March stating it would clear this within 20 days. SDDC further reminded EA again on 6th May. Members **agreed** the clerk should remind SDDC again and copy its Chief Executive to demand action. Failing this, a letter to Heather Wheeler may be required.
5. Clerk urged members to review their Register of interests to ensure they are up to date.

**22.05.15: Derbyshire Association of Local Councils newsletters.** Clerk offered Circular 11-13/15 which had been emailed to all Cllrs previously.

**23.05.15: Finance**

(a) Accounts for Payment – cheques to be approved and signed

Cheque No	Payee	£	VAT	Total
001096	J Irons – Clerk’s salary	493.40	-	493.40
001096	J Irons - clerk home allowance £18 pm	18.00	-	18.00
001097	N Mansell - Lengthsman pay	174.00	-	174.00
001098	HMRC – clerk’s tax	53.40	-	53.40
001099	Community Lincs Insurance Services	465.78	-	465.78
001100	Diane Malley – payroll services 2015/16	100.00	-	100.00
001101	Parish Plan Group	700.00	-	700.00
<b>TOTAL</b>		<b>2004.58</b>	<b>-</b>	<b>2004.58</b>

(b) **Income**

First half of this year’s Precept on 1<sup>st</sup> April has now cleared- £5620;  
 All allotment rents have now been banked - £195.  
 VAT reimbursement for year 2014/15 received - £185.30.

(c) **Direct Debits**

None

**Bank balance as at 30th April 2014                    £29,876.52**

**24.05.15: To consider planning applications:-**

9/2015/0365 - THE ERECTION OF A DETACHED GARAGE WITH DIRECT VEHICULAR ACCESS TO/FROM THE HIGHWAY AT 1 YEW TREE LANE THULSTON. **Resolved:** no objection.

**25.05.15: Items for information only**

**26.05.15: Agenda items for the next meeting.**

- Report on meeting with Persimmon Homes (if held);
- Councillors to be appointed to committees.

**27.05.14:** Date of next meeting – Monday 8th June 2015 at 7.30pm

**There being no further business the Chairman closed the meeting at 9.00pm**

**Signed .....**

**Cllr P Bickerton (Chairman)**