

ELVASTON PARISH COUNCIL

Clerk - Dr. Jonathan Irons, Flat 4, Plumtree Cottages, Cavendish Bridge, Shardlow, Derby DE72 2HL
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4th April 2016

To the Chairman and Members of Elvaston Parish Council,

You are summoned to attend both the Annual and Ordinary Parish Meeting of Elvaston Parish Council to be held at the Village Hall, Elvaston on Monday 11th April 2016 at **7pm.**

Yours sincerely,

Jonathan Irons
Clerk

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the village hall.

ANNUAL PARISH MEETING **AGENDA**

1. **Welcome**
2. **Apologies**
3. **Chairman's Report**
4. **South Derbyshire District Councillor's Report**
5. **County Councillor's Report**
6. **Finance Report**

ORDINARY PARISH MEETING **AGENDA**

PART 1 – NON - CONFIDENTIAL INFORMATION

1. **Declaration of Members Interests**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
2. **Variation of Order of Business**
3. **Boulton Moor Housing**
4. **Digital Derbyshire.**
5. **Police Report**
6. **Elvaston Castle Development Board.**
7. **Elvaston Communities Group.**
8. **Public Speaking – (5 minutes)**
A period of not more than 5 minutes will be made available for members of the public and Members of the Council to comment on any matter

9. **To approve the minutes of the meeting held on the 14th March 2016**
10. **Sand, Gravel & Flooding Report**
11. **Matters for Decision or Discussion:**
 - 11.1 Purchase of speed/slow down stickers on Wheelie bins;
 - 11.2 Erection of a 'Boulton Moor' sign on Colwell Drive;
 - 11.3 Possibility of dog fouling prevention notices at the Castle and cutting of Stables Drive hedge;
 - 11.4 Village green registration;
 - 11.5 SDDC's supply of car parking notices and parking issues in general;
 - 11.6 Checking of the defibrillators;
 - 11.7 Adoption of this year's risk assessment;
 - 11.8 Adoption of a Grants Policy;
 - 11.9 To consider a grant application from Elvaston Communities Group in the sum of £530 to support the Castle's sensory garden;
 - 11.10 To consider a grant application from Elvaston Communities Group in the sum of £179 to support the Annual Horticultural Show;
 - 11.11 To sign the internally audited accounts for year 2015-16 (if completed).
12. **Councillor's Reports**
13. **Clerk's Report**
14. **Derbyshire Association of Local Councils - newsletters**
15. **Finance**
 - (a) Accounts for Payment – cheques to be approved and signed

Cheque No	Payee	£	VAT	Total
001148	J Irons – Clerk's salary March	507.20	-	507.20
001148	J Irons - clerk home allowance	18.00	-	18.00
001148	J Irons – expense – 3 x 12 books post stamps	19.44	-	19.44
Stand order	N Mansell - Lengthsman pay March	192.00	-	192.00
001149	HMRC – clerk's tax March	56.80	-	56.80
001150	SDDC - bus shelter cleaning x 2	138.00	27.60	165.60
001151	Diane Malley – payroll services 2016/17	102.00	-	102.00
001152	Community Lincs insurance – policy 2016/17	316.78	-	316.78
	TOTAL	1350.22	27.60	1377.82

- (b) **Income**

DCC Rights of Way Grant for year 2015/16	£385.00
Bank interest (year)	14.64
- (c) **Direct Debits**

None	
Bank balance as at 31st March 2016	£29,766.93

16. **To consider planning applications:-**
17. **Items for information only:-**
18. **Agenda items for the next meeting.**
19. **Date of next meeting** – The Annual Parish Council Meeting is on Monday 9th May 2016 at 7.30pm

PART 2 – CONFIDENTIAL INFORMATION

20. – to consider a resolution under the public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item.
21. – Outcome of the finance committee's meeting to discuss the provision of a clerk's pension.

PUBLIC INSPECTION OF PLANS AND PARTICIPATION

- 1) Plans may be inspected at the offices of South Derbyshire District Council, to whom representations should be made.
- 2) All planning applications are available on-line via the Parish Council or SDDC website.
- 3) The applications will be considered by Elvaston Parish Council, which may make its own observations and forward them to the relevant Planning Authority.
- 4) Applicants, objectors and supporters to planning applications may speak on application