

# ELVASTON PARISH COUNCIL

Clerk - Dr. Jonathan Irons, Flat 4, Plumtree Cottages, Cavendish Bridge, Shardlow, Derby DE72 2HL  
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6<sup>th</sup> May 2014 Annual Parish Council Meeting

To the Chairman and Members of Elvaston Parish Council,

You are summoned to attend the next meeting of Elvaston Parish Council to be held at the Village Hall, Elvaston on Monday 12<sup>th</sup> May 2014 at **7.00pm**.

Yours sincerely,  
*Jonathan Irons*  
Clerk

## AGENDA

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the village hall.

### **PART 1 – NON - CONFIDENTIAL INFORMATION**

1. **Election of Chairman**
2. **Election of Vice-Chairman**
3. **To receive apologies for absence**
4. **Variation of Order of Business**
5. **Declaration of Members Interests**  
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
6. **Declaration of Councillors' agreement to abide by the Code of Conduct; signing of both Register of Pecuniary Interests and Request for Dispensation forms.**
7. **District and County Councillor's Report** (matters only relevant to this parish to be discussed)
8. **Guest Speakers** - Nick Sellwood (Projects & Grants Manager, National Trust) Charles Heaney (Project Manager, Corporate Property), Adam Lathbury (Conservation and Design Section Manager, Env Services) and Gill Forrester).
9. **Public Speaking** – (matters only relevant to this parish to be discussed) A period of not more than 5 minutes will be made available for members of the public and members of the Council to comment on any matter
10. **To approve the minutes of the (2) meetings held on the 14<sup>th</sup> April 2014**
11. **Appointment of members to Committees or Sub Committees and their respective delegated authority.**
12. **Police Report**

13. **Flooding and Gravel**  
 14. **Chairman's report**
15. **Matters for Decision or Discussion:**  
 15.1 Council's service commitments to the Village Hall and meeting with Village Hall Committee (if held);  
 15.2 Report on meeting with Persimmon Homes;  
 15.3 To announce applicants for the post of councillor to the Rural Ward (if applicable);  
 15.4 Neighbourhood Development Planning working party update (if formed);  
 15.5 Website advertisements to be renewed;  
 15.6 Cleaning of War memorial;  
 15.7 signing of bank mandate by Cllr Hurt;  
 15.8 Staining of the wooden notice boards;  
 15.9 Siting of defibrillator;  
 15.10 To sign the internal audit for 2013/14.
16. **Cycle scheme investment**
17. **Councillor's Reports**
18. **Clerk's Report**
- 19 **Derbyshire Association of Local Councils - newsletters**
20. **Finance**  
 (a) Accounts for Payment – cheques to be approved and signed

Cheque No	Payee	£	VAT	Total
001029	J Irons – Clerk's salary	331.31	-	331.31
001029	J Irons - clerk home allowance £18 pm	18.00	-	18.00
001029	J Irons – expense, 2 books postage stamps	12.72		12.72
001029	J Irons – expense, internal auditor & return x 2	52.00	-	52.00
001030	N Mansell - Lengthsman pay	152.25	-	152.25
001031	HMRC – clerk's tax	82.60	-	82.60
001032	Community Lincs Insurance Services	459.64	-	459.64
001033	Diane Malley – payroll services 2014/15	95.00	-	95.00
001034	Helen Daniels – internal audit	120.00	-	120.00
001035	Parish Plan Group	700.00	-	700.00
	<b>TOTAL</b>	<b>2023.52</b>	<b>-</b>	<b>2032.52</b>

Clerk remuneration in total = £414.03

- (b) **Income**  
 None
- (c) **Direct Debits**  
 None
- Bank balance as at 30<sup>th</sup> April 2014      £28914.84**
21. **To consider planning applications:-**
22. **Items for information only:-**
23. **Agenda items for the next meeting.**

## **PART 2 –CONFIDENTIAL INFORMATION**

24. **Final version of Clerk's contract to be agreed.**
25. **Date of next meeting** – The Annual Parish Council Meeting is on Monday 9<sup>th</sup> June 2014 at 7.30pm

## **PUBLIC INSPECTION OF PLANS AND PARTICIPATION**

- 1) Plans may be inspected at the offices of South Derbyshire District Council, to whom representations should be made.
- 2) All planning applications are available on-line via the Parish Council or SDDC website.
- 3) The applications will be considered by Elvaston Parish Council, which may make its own observations and forward them to the relevant Planning Authority.
- 4) Applicants, objectors and supporters to planning applications may speak on applications brought before the Parish Council.