

ELVASTON PARISH COUNCIL

Clerk - Dr. Jonathan Irons, Flat 4, Plumtree Cottages, Cavendish Bridge, Shardlow, Derby DE72 2HL
Tel: 01332 792853. Emails: jonirons2003@yahoo.co.uk; or jon.irons689@btinternet.com.
Website: www.elvaston-pc.org.uk

7th April 2014

To the Chairman and Members of Elvaston Parish Council,

You are summoned to attend both the Annual and Ordinary Parish Meeting of Elvaston Parish Council to be held at the Village Hall, Elvaston on Monday 14th April 2014 at **7pm.**

Yours sincerely,

Jonathan Irons

Clerk

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the village hall.

ANNUAL PARISH MEETING **AGENDA**

1. **Welcome**
2. **Apologies**
3. **South Derbyshire District Councillor's Report**
4. **County Councillor's Report**
5. **Finance Report**

ORDINARY PARISH MEETING **AGENDA**

PART 1 – NON - CONFIDENTIAL INFORMATION

1. **Declaration of Members Interests**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
2. **Variation of Order of Business**
3. **Public Speaking – (5 minutes)**
A period of not more than 5 minutes will be made available for members of the public and Members of the Council to comment on any matter
4. **To approve the minutes of the meeting held on the 10th March 2014**
5. **Sand, Gravel & Flooding Report**
6. **Matters for Decision or Discussion:**
 - 6.1 Council's service commitments to the Village Hall and Meeting with Village Hall Committee (if held);
 - 6.2 To enlist a councillor for the Rural Ward;
 - 6.3 Cllrs to adopt various tasks and issues;
 - 6.4 National Trust response to Council's Elvaston Park draft submission - Nick Sellwood to (possibly) attend on 12th May;
 - 6.5 Neighbourhood Development Planning working party update (if formed);
 - 6.6 Adoption of this year's risk assessment;

- 6.7 Purchase of Microsoft Office for the laptop (£109) and Norton™ Internet Security (60 day free trial expires on 20/05/2014) at £14.99 per year.
- 6.8 Website advertisements to be renewed;
- 6.9 <http://www.elvaston-parish-broadband.org/>. Tony Whaling has been appointed Digital Champion for the area.
7. **Cycle scheme investment**
8. **Councillor's Reports**
9. **Clerk's Report**
- 10 **Derbyshire Association of Local Councils - newsletters**
11. **Finance**
- (a) Accounts for Payment – cheques to be approved and signed

Cheque No	Payee	£	VAT	Total
001024	J Irons – Clerk's salary *	378.44	-	378.44
001024	J Irons - £36 clerk home allowance (£18 pm but one payment omitted last month).	36.00	-	36.00
001025	N Mansell - Lengthsman pay	152.25	-	152.25
001026	HMRC – clerk's tax	94.60	-	94.60
001027	Village Hall Trust room hire 2013 - 14	168.00	-	168.00
001028	Community Heartbeat Trust**	2070.00	-	2070.00
	TOTAL	2899.29	-	2899.29

* includes overtime. £36 clerk home allowance (£18 pm but one payment omitted last month).
Clerk salary £473.04. less PAYE 94.60 = 378.44 + 36.00 home allowance = 414.44

** Elvaston Parish Council owe £2070 for one defibrillator, Elvaston Village Hall have a payment on CHT's account of £245.

(b) **Income**
None

(c) **Direct Debits**
None

Bank balance as at 31st March 2014 £23,682.82
Half Precept amount received from SDDC on 1st April £ 5,620.00

12. **To consider planning applications:-**
13. **Items for information only:-**
14. **Agenda items for the next meeting.**

PART 2 –CONFIDENTIAL INFORMATION

15.1 - To move the following resolution – 'That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'.

15.2 – final version of Clerk's contract to be agreed.

16. **Date of next meeting** – The Annual Parish Council Meeting is on Monday 12th May 2014 at 7.30pm

PUBLIC INSPECTION OF PLANS AND PARTICIPATION

- 1) Plans may be inspected at the offices of South Derbyshire District Council, to whom representations should be made.
- 2) All planning applications are available on-line via the Parish Council or SDDC website.
- 3) The applications will be considered by Elvaston Parish Council, which may make its own observations and forward them to the relevant Planning Authority.
- 4) Applicants, objectors and supporters to planning applications may speak on applications brought before the Parish Council.