



DATE: 3<sup>rd</sup> May 2022

To: The Chairman and Members of Elvaston Parish Council

You are summoned to attend the Meeting of Elvaston Parish Council, to be held at 7.30pm on Monday 9<sup>th</sup> May 2022 at Elvaston Village Hall, Elvaston.

Yours sincerely

*Fiona Stanbrook*

Clerk – Elvaston Parish Council

**AGENDA FOR PARISH COUNCIL MEETING WEDNESDAY 5<sup>TH</sup> MAY 2021 at 7.30PM**

- 1. Attendance and Apologies for absence**  
To receive apologies for absence
- 2. Election of Chairman**  
To elect a Chairman for the forthcoming term of 12 months
- 3. Election of Vice Chairman**  
To elect a Vice-Chairman for the forthcoming term of 12 months
- 4. Acceptance of Office**  
To complete declaration of acceptance of office forms for Chairman and Vice Chairman
- 5. Declaration of Members Interests**  
To receive any Declarations of Interests from Councillors
- 6. Variation of Order of Business**  
To receive any alterations of running order of meeting
- 7. Public Participation**  
A period of not more than **15 minutes in total** will be made available to members of the public to comment on any matter, no decisions can be made on items raised here.
- 8. Reports from outside bodies**  
To receive any reports from the County Councillor, District Councillors and the Police
- 9. Councillor Reports**  
To receive reports and updates from member Cllrs if applicable.
- 10. Minutes**  
To approve the minutes from the meeting held on 11<sup>th</sup> April 2022.
- 11. Chairman's Report**  
To receive the Chairman's report
- 12. Clerk's Report**  
To receive the Clerk's report
- 13. Lengthsman's Report**  
To receive the Lengthsman's report(s).
- 14. Review of Responsibility Matrix**  
To review the responsibility matrix and agree committee/advisory group/working party representation
- 15. Review of Standing Orders**  
To review and formally adopt the standing orders as circulated
- 16. Review of Financial Regulations**  
To review and formally adopt the financial regulations as circulated
- 17. Review of Asset Register**  
To review and update the Asset Register
- 18. Insurance Renewal**  
To agree and accept the insurance renewal as circulated

**19. Policy Review**

To review and adopt the policies as per the list circulated to member Councillors

**20. Parish Plan**

To receive an update

**21. Platinum Jubilee Celebration June 2022**

To receive an update

**22. Elvaston Castle Country Park Planning Application/ECAG Task & Finish Group**

To receive an update

**23. Upper & Lower Village Green**

To receive an update

**24. Climate Change Policy**

To receive an update

**25. Correspondence**

To agree any actions as per the correspondence schedule

**26. Planning Applications and Decisions**

To discuss and agree a response to any planning applications.

**New applications at 3<sup>rd</sup> May 2022**

**DMPA/2022/0438** – removal of existing conservatory and erection of two-storey extension at 9 The Pinfold

**Pending applications at 3<sup>rd</sup> May 2022**

**DMPA/2022/0403** – application to assess whether prior approval is required for change of use of agricultural buildings to dwelling houses at Beechwood Park, Main Road, Elvaston

**DMPA/2021/1850** – proposed construction of a dropped kerb, drive access and construction of brick pillars and single storey detached garage at 1 Yew Tree Lane, Thulston

**DMPN/2022/0227** – prior approval for change of use of agricultural building to a dwellinghouse with associated operational development at Heron Field Farm, Ambaston Lane, Ambaston

**DMPA/2022/0084** – addition of dormer window above garage and minor alterations at 34b Main Street, Ambaston

**DMPA/2021/1687** - Outline application for A District Centre at Boulton Moor

**DMPA/2021/1307** – Change of use from dwelling house to mixed dwelling house and provision of care for a maximum of 9 children at 1 Windmill Close, Boulton Moor

**Approved applications at 3<sup>rd</sup> May 2022**

**DMPA/2022/0183** – part conversion of a garage at 17 Sandal Close, Boulton Moor

**27. Finance**

i) Invoices due for payment

ii) Income received

**28. Review of date, time and venue of ordinary council meetings**

To review the date, time and venue for all ordinary council meetings over the next 12-month period

**29. Date and time of next meeting**

The next ordinary Parish Council Meeting will start at 7.30pm on Monday 13<sup>th</sup> June 2022 at 7.30pm at Elvaston Village Hall.

***The agenda and previous meeting minutes are available via email by contacting the Clerk at least 24 hours prior to the meeting - 01332 793272 or by emailing [elvastonclerk@gmail.com](mailto:elvastonclerk@gmail.com)***