



DATE: 1<sup>st</sup> May 2024

To: The Chairman and Members of Elvaston Parish Council

You are summoned to attend the Annual Meeting of Elvaston Parish Council, to be held at 7.30pm on Monday 13<sup>th</sup> May 2024 at Elvaston Village Hall, Elvaston.

Yours sincerely

*Fiona Keppel-Spoor*

Proper Officer – Elvaston Parish Council

**AGENDA FOR ANNUAL PARISH COUNCIL MEETING MONDAY 13<sup>TH</sup> MAY 2024 AT 7.30PM**

- 1. Election of Chairman**  
To elect a Chairman for the forthcoming term of 12 months
- 2. Election of Vice Chairman**  
To elect a Vice Chairman for the forthcoming term of 12 months
- 3. Co-option Of Member Councillor to Vacant Position**  
To receive nominations for co-option to the vacant member Councillor seat in Boulton Moor
- 4. Attendance & Apologies**  
To receive apologies from any elected members
- 5. Declaration of Members Interests**  
To receive any Declarations of Interests from Councillors
- 6. Variation of Order of Business**  
To receive any alterations of running order of meeting
- 7. Reconfirmation of the Acceptance of General Power of Competency**  
To confirm the criteria is still met to exercise the General Power of Competency
- 8. Public Participation**  
A period of not more than **15 minutes in total** will be made available to members of the public to comment on any matter, no decisions can be made on items raised here and no discussion.
- 9. Reports from outside bodies**  
To receive any reports from the Derbyshire County Councillor, South Derbyshire District Councillors and Derbyshire Police.
- 10. Minutes**  
To approve minutes of the meeting held on 8<sup>th</sup> April 2024
- 11. Councillor Reports**  
To receive reports and updates from member Councillors
- 12. Clerk's Report**  
To receive the Clerk's report
- 13. Chairman's Report**  
To receive the Chairman's report
- 14. Lengthsman's Reports**  
To receive the Lengthsman's reports.
- 15. Review of Standing Orders**  
To review and formally re-adopt the Standing Orders as circulated
- 16. Review of Financial Regulations and Internal Financial Controls**  
To review and formally re-adopt the Financial Regulations and Internal Financial Controls as circulated
- 17. Review of Asset Register**  
To review and approve the asset register as circulated
- 18. Review of Responsibility Matrix**  
To review working group and committee membership as per the Responsibility Matrix

**19. Insurance Renewal 2024/25**

To agree and accept the insurance renewal as circulated

**20. Civility & Respect Pledge and Code of Conduct**

To review and formally re-adopt the Civility & Respect Pledge and Code of Conduct as circulated

**21. Policies and Procedure Review**

To receive and agree adoption of any other policies/procedures not covered by a previous agenda item

**22. D-Day 6<sup>th</sup> June 2024**

To receive an update and agree required action

**23. Storage Container – Elvaston Village Hall**

To receive an update and agree any required action

**24. Upper & Lower Village Green**

To receive an update and agree the next actions

**25. Metal Storage Shed – Village Green**

To receive a request to site the vacant metal storage shed on the upper village green

**26. Purchase of Tommy Silhouette**

To receive an update and confirm requirements for purchase

**27. PROW Application for Boulton Moor/Field Lane Crossing**

To receive an update and agree application to Derbyshire County Council

**28. Elvaston Village Hall**

To receive an update and agree any required actions

**29. Jubilee Benches**

To receive an update and agree required actions

**30. Correspondence**

To agree any actions as per the correspondence schedule

**31. Neighbourhood Watch Scheme**

To receive information and agree any required action

**32. Planning Applications and Decisions**

To discuss and agree a response to any planning applications.

**New Applications on 1<sup>st</sup> May 2024**

**DMOT/2024/0525** - Approval of details required by Condition 15 (cycle parking) relating to planning permission ref. DMPA/2021/0922 (The erection of a one form entry Primary School and associated facilities) on land off Woodsford Drive, Boulton Moor

**DMPA/2024/0442** – Part conversion of existing garage to office at 19 Kimbolton Way, Boulton Moor

**Appeal Applications at 1<sup>st</sup> May 2024**

**DMPA/2023/1195** – Erection of 2 x dwellings on land adjacent to 21 Main Road Elvaston – previously refused application twice, appeal consultation valid from 22/02/24 to 28/02/24

**Pending Applications on 1<sup>st</sup> May 2024**

**DMPA/2024/0411** – retention of earth bund and acoustic fence and proposed enhanced landscaping at land adjacent to A6(T), Derby Spur Road, Boulton Moor

**DMOT/2023/1177** - Approval of details required by Conditions 4, 6, 7, 8, 11, 12, 13, 15, 10, 20 and 22 attached to application ref. 9/2016/0166 on Land At SK3931 2744, Mill Hill, Boulton Moor, Derby

***The agenda and previous meeting minutes are available via email by contacting the Clerk at least 24 hours prior to the meeting - 01332 793272 or by emailing [elvastonclerk@gmail.com](mailto:elvastonclerk@gmail.com)***

**DMPA/2023/1271** - Outline application (all matters reserved) for the erection of residential development and associated road infrastructure, landscaping, open space, services, and engineering works on Land North of Shardlow Road and West of Alvaston Bypass (Boulton Moor 3)

**DMOT/2023/0789** - The approval of details reserved by Condition 18 (surface water drainage) relating to planning permission ref. DMPA/2021/0922 at land off Woodsford Drive, Boulton Moor

**DMPA/2019/1119** Approval of reserved matters for access, layout, scale, appearance, and landscaping of outline permission ref. 9/2015/0998 on Land at SK4031 4970, The Triangle, Boulton Moor, Derby

**DMPN/2022/0227** – prior approval for change of use of agricultural building to a dwellinghouse with associated operational development at Heron Field Farm, Ambaston Lane, Ambaston

**Approved Applications on 1<sup>st</sup> May 2024**

**DMOT/2024/0025** - Approval of details relating to planning permission DMPA/2021/0922 (The erection of a one form entry Primary School and associated facilities) on Land off Woodsford Drive, Boulton Moor

**33. Finance**

- i) Invoices due for payment
- ii) Income received
- iii) Purchase of printer to replace obsolete model

**34. Items for the next agenda.**

To receive any items for inclusion on the next agenda.

**35. Date and time of next meetings.**

The next ordinary Parish Council Meeting will start at 7.30pm on Monday 10<sup>th</sup> June 2024 at 7.30pm at Elvaston Village Hall.