

Elvaston Parish Council

Responsibility Matrix

	Cllr Rick Strand	Cllr Paul Bickerton	Cllr Toby Mansfield	Vacant	Cllr Tom Williams	Cllr Adam Bates	Cllr George Dodson	Cllr Mark Brown	Cllr Simon Spenser	Clerk	Rebecca Russell	Lengthsmen
Finance Advisory Group	X		X		X			X	X	X		
Personnel/ Employment Advisory Group			X				X			X		
Footpaths	X	X	X	X	X	X	X	X	X	X		X
Benches	X	X					X					
Hedges and Trees		X			X		X					
Health & Safety	X	X	X	X	X	X	X	X	X	X	X	X
Defibrillators									X		X	
Website Maintenance										X		x (Faye)
Upper/Lower Green Working Group	X							X				x (Faye)
Community Governance Review Working Group	X	X			X			X				
Risk Assessments										X		
Flooding & Gravel												x (Faye)
Waste Bins & Dog Waste Bins		X					X					X
Elvaston Castle Representation							X			X		
Environmental Advisory Group												X
Boulton Moor Housing Liaison Group					X			X		X		
Elvaston Village Hall Representation	X									X		
Allotments Advisory Group	X							X		X		

Terms of Reference for Parish Council Working/Advisory Groups

The parish council advisory groups hold and attend meetings representing the Parish Council and are responsible for making recommendations to the full Parish Council via an agenda item.

These groups cannot make any decisions, authorise works, agree costs or authorise payments on behalf of Elvaston Parish Council as per the Standing Orders.

There must be no less than three members for a meeting to take place.