



**Minutes of the Annual Meeting of Elvaston Parish Council held on Monday 13th May 2024, 7.30pm at
Elvaston Village Hall, Elvaston, Derbyshire**

PRESENT: Cllr M Brown – Chairman, Cllr T Mansfield (Vice Chairman), Cllr S Spenser, Cllr T Williams, Cllr R Strand, Cllr A Bates, Cllr G Dodson, DCllr D Corbin, DCllr N Atkin, F Keppel-Spoor (Clerk/Minutes) There were 3 members of public present.

Reference	Agenda Item	
32/2024-25	Election of Chairman	It was RESOLVED to elect Cllr Mark Brown as Chairman for a further 12 months. Cllr Brown duly signed his Declaration of Acceptance of Office in the presence of the Clerk.
33/2024-25	Election of Vice Chairman	It was RESOLVED to elect Cllr Toby Mansfield as Vice Chairman for a further next 12 months. Cllr Mansfield duly signed their Declaration of Acceptance of Office in the presence of the Clerk.
34/2024-25	Co-option of Member Cllr to Vacant Position	No applications received for co-option. It was RESOLVED to retain this agenda item until the vacancy is filled and the Clerk will continue to pursue a recruitment campaign across Boulton Moor. There was a suggestion from Cllr Strand that the new Primary School on Boulton Moor may be an effective place to look as there will be a governing body in place and they may wish to appoint a dual-hatted governor who also sits on the Parish Council. It is noted that the new school won't open until September, however, this gives an opportunity to continue to seek the right candidate to fulfil the vacancy.
35/2024-25	Attendance & Apologies	Cllr P Bickerton, DCllr P Watson, Cllr T Mansfield left the meeting at 8.35pm.
36/2024-25	Declaration of Members Interest	No declarations to record.
37/2024-25	Variation of Order of Business	Item 23 (Storage Container) requested to be heard before 8.30pm to enable Cllr Mansfield to hear any discussion and update as required.
38/2024-25	Reconfirmation of the GPOC	It was RESOLVED that in accordance with the Parish Council (General Power of Competence) (Prescribed Conditions) Order 2012 that the Parish Council meets the conditions set out to exercise the General Power of Competence, with the Clerk having completed the CiLCA qualification and having at least two thirds of member Cllrs elected rather than co-opted. The criteria is met in full and will be re-accepted from 13 th May 2024 until the end of the current term of office in May 2027, and will be reviewed at the annual meeting following election of the council.
39/2024-25	Public Participation	A resident attended to say that work has been done on some of the Ambaston Lane potholes which is pleasing to note, though it is not all complete and there remains some large potholes which still require action.



		<p>A resident attended to report there remains a sewage blockage under Main Street which was reported by Severn Trent, but no further information has been made available. Severn Trent have not completed any further investigations or actions since reporting the blockage and there is a concern that any significant rainfall will make the problem of sewage prominent once again. The resident went on to say they are worried about the long-term aspect of these issues, which are worse than ever before and are now at a point where they need to know if they should consider moving house to enable them to live somewhere which isn't affected by raw sewage. Sewage has never been an issue before and residents of Ambaston accept that in times of flood, the village becomes an island. What has been more worrying is that Ambaston has been flooded inside the village with sewage when flood waters have not been prominent outside of the village.</p> <p>A resident reported that a local farmer has kindly offered to clear the ditches through Ambaston and has requested a vehicle be provided to drop the waste from the ditches, however this request has yet to be fulfilled by Derbyshire County Council. It should be noted that this is a magnanimous offer from the local farmer who should be commended for his offer, and it is hoped that Derbyshire County Council will take the offer as given and provide the necessary waste disposal vehicle to remove the detritus collected in the ditches.</p>
<p>40/2024-25</p>	<p>Reports from Outside Bodies</p>	<p>DCCllr N Atkin – gave a report that Ambaston Lane potholes have been actioned following receipt of an email from the Clerk. The Clerk updated that several reports had been made by numerous people including the lengthsman and residents and these reports have been made for over a year before any action has been taken.</p> <p>DCCllr Atkin stated that reports of £176M being available to Derbyshire County Council for road repairs is an unknown quantity and further updates will be shared as they are available. Friday last week saw a visit to the new Boulton Moor Primary School which included a tour of the school whilst the building work is in progress. Work should all be complete by end of August ready for new school year in September. It is all going to plan and is on budget. The only outstanding issue to be resolved is the front entrance and the final points to be agreed between JSC Holdings and Persimmon Homes. There are two car parks available for the school, at the side and the rear and a new soft playing field area which is currently being prepared with topsoil dressing in readiness for grass seeding. There is an expectation that the Parish Council will be invited to the official opening of the school in due course.</p> <p>Derbyshire County Council continue to tighten the purse strings – money is not available like it used to be and there is a recruitment freeze in progress – vacant positions are not currently being filled. The forecast for the next budget is even tighter than previously to ensure core functions continue to be met. There will be a number of closures of Children's Centres and Care Homes – many of these have been identified as not fit for purpose during the annual inspection. These facilities will be closed, and re-branded and staff re-training will take place. The Clerk confirmed specifically with DCCllr Atkin that this information is common knowledge and the staff involved in the closures and re-branding are aware of this situation.</p>



		<p>DCCLr Atkin was asked for an update regarding Elvaston Castle Country Park and the Master Plan – an update has been promised to the Parish Council since December 2023 and so far, there has been no information made available. Meetings which were to be scheduled (with an invite to the Parish Council) have not yet been organised and DCCLr Atkin reports that the economic climate and inflation has resulted in a need to recomplete the consultation done previously and a new Master Plan will be presented, although he was unclear whether this will be a new Master Plan or a revision of the current Master Plan. DCCLr Atkin confirmed that this further consultation would be at additional cost to the taxpayer but absolutely has to be carried out again. There were many questions posed to DCCLr Atkin regarding the costings, the money already spent and the rumours circulating regarding the abandonment of the Master Plan due to budget restraints. DCCLr Atkin said he was aware of certain information which had been discussed at Cabinet but was not at liberty to share that information with member Cllrs at Elvaston Parish Council and all will be revealed in due course. DCCLr Atkin stated that there may or may not be significant changes to the Master Plan and he could not commit to any specific changes as this was yet to be agreed. Member Cllrs asked for it to be fed back to the relevant persons that there is no objection to any of the improvement work required in the castle and grounds of the Country Park, but the access road which has been planned will always be objected to as it is not required and there is no justification to spend several millions on creating a new road when Derbyshire County Council are struggling to maintain the roads already there. The Chairman asked DCCLr Atkin to provide a full update at the next meeting which was agreed.</p> <p>DCCLr P Watson – Apologies received ahead of the meeting.</p> <p>DCCLr D Corbin – Severn Trent flooding update is expected imminently when we will be able to set a date for a meeting to discuss issues across the whole ward including the issues raised by the residents of Ambaston. The flooding and sewage issues are all interlinked within this parish and are continuing to be investigated. Updates are dependent upon the representative from Severn Trent who is working through issues across the whole ward. It is a slow process, but they are continuing to be investigated at the highest level. There are some legal implications which makes reporting further more difficult currently, though there is assurance that these will remain a priority until conclusion. DCCLr Corbin reiterated there are still numerous agencies involved in these investigations which compound the issues across all of the waterways in the parish. Severn Trent are trying to pull together a co-ordinated response which is not an easy task considering the number of agencies involved.</p> <p>DCCLr Corbin gave an update on the latest situation with Persimmon Homes – who hit national press yesterday with allegations regarding a salesman. There have still been no planning applications forthcoming for the triangle, the bridge, and there are no further updates regarding the sound bund which was refused retrospective planning permission last year. The deadline for appeal has passed with no new information submitted. Persimmon Homes have not fulfilled any of the promises made regarding additional infrastructure and no further meeting has taken place which was promised in</p>
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		<p>November for January. Plans for the community centre have still not been submitted and there is a legal responsibility to provide the infrastructure under the S106 Agreements. DCllr Corbin has now asked for legal action to be taken by SDDC Planning Enforcement as they are clearly in breach of the S106 Agreements and there is a determination to hold them to account for their behaviour.</p> <p>Derbyshire Constabulary – the Clerk circulated an updated police crime report with latest statistics available from March. Latest statistics are available to view here: Melbourne Police.uk (www.police.uk).</p>
41/2024-25	Minutes	<p>It was RESOLVED to approve the minutes of the meeting held on 8th April 2024 as a true and accurate representation of the meeting, with the minutes having previously been circulated to all member Councillors. Proposed by Cllr Brown and seconded by Cllr Strand.</p>
42/2024-25	Councillor Reports	<p>Cllr Dodson reported the Horse Chestnut tree on the upper green needs some attention. There are crossing boughs and as it laden with buds, there is a concern the boughs will fall. The Clerk stated it has been reported for inspection by the local trees officer at SDDC.</p>
43/2024-25	Clerk Report	<p>Welcome to a new year for the Parish Council. It is pleasing to note we are in a strong and healthy financial position; our accounts have been submitted for external audit having received a glowing internal audit report stating our accounts are exemplary and commending us for the work which has been done over a number of years to make this council compliant and transparent.</p> <p>Thank you to everyone who attended the annual meeting of the parish – it was a very worthwhile meeting, and we received some great feedback. It also gave an opportunity to speak with members of various community groups and share information to ensure everyone is on the same page and has a good understanding of how the parish council works and what we do.</p> <p>I will be continuing over the next few weeks to submit paperwork for ongoing projects including the PROW for Boulton Moor/Field Lane, as well as completing the necessary procedural statements and registers such as our Responsibility Matrix and Asset Register.</p> <p>We continue to try and identify a candidate to stand for co-option in Boulton Moor – there has been a vacancy for a number of months, and it would be ideal to fill this vacancy as soon as possible to ensure the residents of Boulton Moor have an equal voice within the parish.</p> <p>As we move into the warmer months of the year, we appear to be finally drying out with the last of the flood water receding. This has given an opportunity to spend some time with Lengthsman Faye, litter picking the riverbank between Ambaston and Borrowash Bridge – a very worthwhile and welcome afternoon in the fresh air.</p> <p>We are continuing to meet all core functions as we progress through the year.</p>



<p>44/2024-25</p>	<p>Chairman's Report</p>	<p>This month seems to have been rather busy, for me! First of all, Cllr Strand and I attended the Village Hall AGM and were warmly welcomed by the committee. Cllr Strand was accepted as a representative of the Parish Council and many thanks are offered to Cllr Strand for taking on this role.</p> <p>Secondly, I chaired the Annual Parish Meeting. It was well-attended and passed off smoothly. It was splendid to receive reports from several community-based groups which can be read in full in the minutes of the meeting. We also received reports from Peter Hogg, Operations Manager for Elvaston Castle Country Park and District Cllr Dan Corbin – again these can be read in full in the minutes. Unfortunately, there was no representation from Derbyshire County Council, which was a shame, as some of the questions from the floor pertained to the County, rather than district or Parish Council. After the meeting we were treated to some rather tasty bites and drinks – a glass of red is always welcome in my opinion. On 23rd May I will be attending the inauguration of the new Chairman of SDDC at the Town Hall in Swadlincote.</p> <p>Talking of Chairmen, this is the Annual Parish Council meeting, where we elect the Chairman and Vice Chairman for the coming year. By the time we reach this agenda item, the decision will have been made. Hopefully, I will have been elected, but whatever the outcome, I would like to say that it's been an honour and a role that I've genuinely enjoyed, over the past 12 months.</p>
<p>45/2024-25</p>	<p>Lengthsman Reports</p>	<p>Boulton Moor – Firstly, to update the Council following the April report, the damaged slide in the Featherstone Road play area has been repaired. Whilst in Old Boulton Moor, there have been no further nitrous oxide canisters found and hopefully this will remain the case. During April, the focus has been on clearing the fly tipping from the drainage channel bordering Taunton Drive. A new fly tip of mattresses and bed springs was removed and the section closest to Chellaston Lane has been cleared of old clothing, a sack of old shoes, rolls of old wire mesh fencing (which had to be cut free of the surrounding ivy and brambles) as well as cans, bottles and broken glass. One area of fly tipping remains which will be removed over the next few weeks.</p> <p>On Chellaston Lane, lorry repairs are being undertaken in the layby close to the old farm and removed parts are being discarded in the verges. Fortunately, the local scrap metal dealers seem to be collecting these parts, which are quite heavy to move.</p> <p>Close to Woods Meadow, marble kitchen worktop pieces were fly tipped in one of the draining swales. These were retrieved and removed for collection by the SDDC team. Fly tipped advertising posters have again been removed from Thulston island. It seems likely that the persons responsible for placing new posters simply throw any out of date ones over the fence, rather than removing them.</p> <p>In total, 22 bags of general litter and 6 bags of recycling have been removed in April, which is consistent with the amount collected in 2023.</p> <p>Finally, thanks must go to Derby City Council who organised the clearance of the huge fly tip behind the hedgerow on Shardlow Road. The fly tip spread to the boundary with Elvaston parish behind the bus shelter and bordered Woods Meadow. The area has now been opened up and is a huge improvement.</p>



		<p>Elvaston/Thulston/Ambaston –</p> <p>All rural areas of the parish have been picked and cleaned and the length of riverbank from Ambaston to Borrowash bridge has also been cleared – which isn't strictly within the area of the parish it is walked often and there was rubbish to clear which had washed up in the floods. Items are being recycled as far as possible and it is pleasing to note there has been a reduction in fly-tipping along Ambaston Lane in the last few weeks.</p> <p>There was a brief discussion regarding volunteer litter pickers in the village and it was suggested the Clerk can make available, bags, hoops and litter pickers for volunteers if required.</p>
46/2024-25	Review of Standing Orders	The Clerk circulated a copy of the NALC Model Standing Orders ahead of the meeting and it was RESOLVED these will be readopted and reviewed in May 2025. The Clerk will now update the website to reflect the readoption.
47/2024-25	Review of Financial Regulations and Internal Financial Controls	The Clerk circulated a copy of the new NALC Model Financial Regulations and presented the relevant changes to the member Cllrs. It was RESOLVED to adopt the Financial Regulations as presented and they will be added to the website and reviewed in May 2025. It was further RESOLVED to readopt the Internal Financial Controls which will also be noted on the website.
48/2024-25	Review of Asset Register	The Clerk circulated an up-to-date Asset Register ahead of the meeting. There was a discussion regarding depreciation value of items and the Clerk explained our Asset Register links to our Insurance Policy and Annual Government Accountability Return. The figures stated on the Asset Register are the insured amounts and what that cost would be to replace any such item if required.
49/2024-25	Review of Responsibility Matrix	The Responsibility Matrix was duly updated and will be added to the website.
50/2024-25	Insurance Renewal 2024/25	The Insurance Renewal was accepted as presented and the Clerk will arrange for the payment to be made.
51/2024-25	Civility & Respect Pledge and Code of Conduct	It was RESOLVED to readopt the Code of Conduct and Civility & Respect Pledge as presented; the Clerk will update the website to show a new review date of May 2025.
52/2024-25	Policies & Procedure Review	There are no changes to any other policy and procedure, and it was RESOLVED the Clerk will update review dates as required and continue to share any relevant changes as they are made.
53/2024-25	D-Day 6th June 2024	Following a further conversation with Elvaston PCC members during our Annual Parish Meeting, it transpired that the correct information hadn't been conveyed effectively, which is why the PCC were reticent to agree to the request to light a beacon on the church tower of St Bartholomew. Further conversations have since taken place where it has been confirmed the Parish Council will take responsibility for the lighting of the beacon, providing two competent persons to enter the tower, light the beacon at 9.15pm and supervise until it is distinguished. The beacon will then be removed and carried down the tower for safe storage.



		<p>On this basis, it was RESOLVED to purchase the beacon as previously presented, and Cllr Bates and Cllr Williams will assume responsibility for being the competent persons in charge of lighting the beacon. This event will be covered by Parish Council Public Liability Insurance.</p> <p>It was RESOLVED to publicise the event and encourage residents to gather in the grounds of the castle and car park where they will have a good view of the beacon – please note, the beacon will not be visible from the ground immediately surrounding ST Bartholomew’s and residents/visitors are discouraged from driving to St Bartholomew’s for this purpose.</p>
54/2024-25	Storage Container – Elvaston Village Hall	<p>The container has now purchased and remains at the storage yard awaiting instruction from us. Cllr Strand has successfully been appointed to the Village Hall Committee to represent the Parish Council and has indicated following the Village Hall AGM that the outcome should be positive for the siting in the village hall car park. The Village Hall Committee, quite rightly, want to ensure they are following correct procedure with regard to planning. The committee have also raised questions regarding keyholders and allocation of space as well as insurance of the container and contents. The Parish Council will retain and manage the register of keyholders and allocation of space within the container. The container will be covered by the Parish Council Insurance. It is expected that individual groups will hold their own insurance to cover their group belongings. The only additional request from the Parish Council is to become a keyholder for the car park gate as this will significantly ease arrangements for opening the container and retrieving contents as required. It was RESOLVED Cllr Strand will ascertain whether planning permission has been requested yet, and if not will suggest that the Parish Council apply for the permission on behalf of the committee to include the cost of the application if required.</p>
55/2024-25	Upper & Lower Village Green	<p>Mowing has commenced on the upper green and it is looking great. The flower tower is ready to be stripped of bulbs ready for a summer theme display to be planted which will all be happening over the next few weeks.</p> <p>The Lower Green is taking shape as per the diagram drawn and agreed by the working group and this has been supplied to our contractor who is following the diagram as per which areas need to be cut and which areas are left to wild etc. The lower green will now be managed more carefully by our contractor, and he will visit at least fortnightly to ensure the pathways are maintained and wild areas are just so. Instead of the 4 times annually flail mowing and strimming contract for the green at cost of £1800, a new quote has been received which is £1400 annually and is due for payment.</p>
56/2024-25	Metal Storage Shed – Village Green	<p>A proposal has been received to site the metal storage shed (8ft x 4ft) to the rear of the sub-station on the upper village green. This will be used initially to store the reindeer and Christmas lights which are used annually on the village green – they are currently stored on the allotment and in both the Lengthsman and the Clerk’s houses, and this cannot continue. There was a lengthy robust discussion, Cllr Dodson is vehemently against the placing of the shed behind the sub-station as this borders her back garden and gives a concern that there could be anti-social behaviour.</p>



		<p>Cllr Brown explained that all other viable options had been explored – there is nowhere else available to site the shed currently, and this will be a temporary measure to enable the Parish Council belongings to be stored until a more permanent solution is agreed.</p> <p>It was RESOLVED to defer this agenda item for final decision in June and all member Cllrs were asked to suggest alternative storage solutions and provide solid proposals regarding the position of the shed.</p> <p>It was noted that the Clerk, the Lengthsman and the Chairman will not be able to provide storage at their properties beyond the meeting in June and a decision must be made with swift action following.</p>
57/2024-25	Purchase of Tommy Silhouettes	<p>There was a discussion, and it was RESOLVED to purchase a kneeling Tommy silhouette for the upper green, which will be installed along with additional poppies. It was RESOLVED to purchase a pair of Tommy Silhouettes (left and right standing) for installation at the War Memorial, and in conjunction with an additional display of falling poppies which is currently being discussed with the WI. It was RESOLVED the Clerk will place the order for the Tommies in plenty of time to receive them ahead of the period of remembrance.</p>
58/2024-25	PROW Application for Boulton Moor/Field Lane Crossing	<p>PROW application has been collated with all of the required evidence to submit to Derbyshire County Council. It was RESOLVED the Clerk will submit the application in the next few days. Thanks are extended to our Lengthsman Julie Dean, Cllr Tom Williams and a resident from Boulton Moor for assisting with the gathering of evidence and mapping exercise. Updates will be circulated as they are available.</p>
59/2024-25	Elvaston Village Hall	<p>Elvaston Village Hall have agreed to welcome Rick to their committee, representing the PC – this is a great step forward. The portrait of King Charles has been donated to the committee and was well-received. It was RESOLVED to add a quarterly agenda item for all matters related to Elvaston Village Hall to be discussed and minuted formally and Cllr Strand will advise when the next meeting is due to take place.</p>
60/2024-25	Jubilee Benches	<p>Cllr Brown is still storing three of the four Jubilee Benches in his garage for Elvaston, Ambaston and Boulton Moor. A suggestion has been made to offer the Elvaston bench to Elvaston Castle Country Park for siting somewhere near the Golden Gates. Ambaston is proving tricky as the only available space is too close to the road, so any suggestions for Ambaston bench placement would be welcome. Boulton Moor location was agreed for the cut through near to the notice board and this is ready to be installed when manpower is available to do so. It was RESOLVED the benches need to be removed from Cllr Brown’s garage as soon as possible and installed in their final locations. It was RESOLVED the Clerk will contact Peter Hogg at Elvaston Castle Country Park with regard to the bench for Elvaston.</p>
61/2024-25	Correspondence	<p>The correspondence schedule was circulated ahead of the meeting and there were no items requiring discussion not already covered by the agenda.</p>



62/2024-25	Neighbourhood Watch Scheme	It was RESOLVED to defer this item to the next meeting.
63/2024-25	Planning Applications & Decisions	<p>New Applications on 1st May 2024 DMOT/2024/0525 - Approval of details required by Condition 15 (cycle parking) relating to planning permission ref. DMPA/2021/0922 (The erection of a one form entry Primary School and associated facilities) on land off Woodsford Drive, Boulton Moor DMPA/2024/0442 – Part conversion of existing garage to office at 19 Kimbolton Way, Boulton Moor</p> <p>Appeal Applications at 1st May 2024 DMPA/2023/1195 – Erection of 2 x dwellings on land adjacent to 21 Main Road Elvaston – previously refused application twice, appeal consultation valid from 22/02/24 to 28/02/24</p> <p>Pending Applications on 1st May 2024 DMPA/2024/0411 – retention of earth bund and acoustic fence and proposed enhanced landscaping at land adjacent to A6(T), Derby Spur Road, Boulton Moor DMOT/2023/1177 - Approval of details required by Conditions 4, 6, 7, 8, 11, 12, 13, 15, 10, 20 and 22 attached to application ref. 9/2016/0166 on Land At SK3931 2744, Mill Hill, Boulton Moor, Derby DMPA/2023/1271 - Outline application (all matters reserved) for the erection of residential development and associated road infrastructure, landscaping, open space, services, and engineering works on Land North of Shardlow Road and West of Alvaston Bypass (Boulton Moor 3) DMOT/2023/0789 - The approval of details reserved by Condition 18 (surface water drainage) relating to planning permission ref. DMPA/2021/0922 at land off Woodsford Drive, Boulton Moor DMPA/2019/1119 Approval of reserved matters for access, layout, scale, appearance, and landscaping of outline permission ref. 9/2015/0998 on Land at SK4031 4970, The Triangle, Boulton Moor, Derby DMPN/2022/0227 – prior approval for change of use of agricultural building to a dwellinghouse with associated operational development at Heron Field Farm, Ambaston Lane, Ambaston</p> <p>Approved Applications on 1st May 2024 DMOT/2024/0025 - Approval of details relating to planning permission DMPA/2021/0922 (The erection of a one form entry Primary School and associated facilities) on Land off Woodsford Drive, Boulton Moor</p>
64/2024-25	Finance i) Invoices due for payment	i) The finance schedule and Bank Reconciliation (Year End) for March and April were circulated ahead of the meeting with a full list of all payments to be made following the meeting – it was RESOLVED to accept the schedules as presented and the Clerk will now add the payments to Unity Trust Bank for authorisation.



	ii) Income Received iii) Printer Purchase	ii) Received income was noted as correct. iii) It was RESOLVED to delegate authority to the Clerk to purchase a replacement printer. The current model is obsolete with ink becoming harder to access.
65/2024-25	Items for the next Agenda	Neighbourhood Watch Scheme Metal Storage Shed Placement Poppy display for Remembrance Arrangements for Christmas 2024
66/2024-25	Date & Time of next meeting	The next ordinary parish council meeting will start at 7.30pm on Monday 10 th June 2024 at 7.30pm at Elvaston Village Hall.

The Chairman thanked everyone for attending and the meeting was closed at 9.35pm

Signed _____ Chairman / Vice Chairman



<u>Summary & Bank Reconciliation</u>			
Unity Trust Current Account Balance as at 1st April 2024			£14,228.67
Unity Trust Savings Account Balance as at 1st April 2024			£35,415.20
Unbanked Cash Receipt			£27.61
Chqs issued but not presented as at 31/3/2024			£0.00
		<u>Starting Balance 1 April 2024</u>	£49,671.48
<u>Receipts</u>			
	Total Receipts to date	£ 36,907.30	
<u>Payments</u>			
	Total Payments to date	£18,790.97	
		£18,790.97	
<u>BALANCE</u>			£67,787.81
		Date	08-May-24
Balance as per Current Account Statement from Unity Trust			£18,190.11
Balance as per Savings Account Statement from Unity Trust			£65,415.20
Payments not yet presented at bank			£15,817.50
Receipts not yet included in bank statement balance			£0.00
		End Balance	£67,787.81
		Difference	£0.00



Finance Schedule for Elvaston Parish Council Meeting May 2024

Schedule A - Expenditure for Approval

Date	Payee	Details	Net	VAT	Total	Notes
25/04/2024	NEST	Pension payments	£69.41	£0.00	£69.41	
30/04/2024	Waterplus	Allotment Water Supply	£20.74	£0.00	£20.74	
29/04/2024	Fiona Keppel-Spoor	Refreshments for Annual Parish Meeting	£116.67	£0.00	£116.67	
13/05/2024	Fiona Keppel-Spoor	Use of home as office	£47.00	£0.00	£47.00	
13/05/2024	HMRC Cumbernauld	Tax/NI May 2024	£474.00	£0.00	£474.00	
13/05/2024	Faye Simnett	Salary May 2024	£952.81	£0.00	£952.81	
13/05/2024	Fiona Keppel-Spoor	Salary May 2024	£1,000.02	£0.00	£1,000.02	
13/05/2024	Julie Dean	Salary May 2024	£396.54	£0.00	£396.54	
11/05/2024	DM Payroll Services	Payrol Administration 2024/25	£206.00	£0.00	£206.00	
10/04/2024	South Derbyshire District Cour	Servicing of waste bins and dog bins	£918.32	£183.66	£1,101.98	
10/04/2024	Cuttlefish Multimedia Ltd	New email addresses for all member Cllr	£280.00	£56.00	£336.00	
06/04/2024	Zurich Municipal	Annual Insurance Policy	£437.67	£52.51	£490.18	
07/05/2024	Fiona Keppel-Spoor	Stationery supplies	£27.61	£0.00	£27.61	Paid in Cash
13/05/2024	Amber Valley Borough Council	Return of precept paid in error by AVBC	£10,037.50	£0.00	£10,037.50	
		Totals	£14,984.29	£292.17	£15,276.46	

Schedule B - Income since last meeting

Date	From	Details	Amount
10/04/2024	South (Allotment)	Allotment Plot 13	£ 36.50
11/04/2024	Gallacher (Allotment)	Allotment Plot 2	£ 36.50
15/04/2024	Oulton (Allotment)	Allotment Plot 3	£ 36.50
15/04/2024	Strand (Allotments)	Allotments	£ 73.00
16/04/2024	Mattock (Allotment)	Allotment Plot 12	£ 36.50
25/04/2024	Wardle (Allotment)	Allotment Plot 1	£ 36.50
26/04/2024	Allcock (Allotment)	Allotment Plot 4	£ 36.50
29/04/2024	Black (Allotment)	Allotment Plot 5	£ 36.50
09/04/2024	Brown (Allotments)	Allotment Plots 10 & 11	£ 73.00
29/04/2024	Amber Valley	Precept (received in error)	£ 10,037.50
03/05/2024	HMRC VTR	VAT Refund to 31st March 2024	£ 1,384.30
07/05/2024	Yule	Allotment	£ 36.50
		Total	£ 11,859.80

Total income since last meeting £11,859.80

Checked by: _____

Second Signature: _____

Ensure invoices are signed