



**Minutes of the Ordinary Meeting of Elvaston Parish Council held on Monday 10th June 2024, 7.30pm at
Elvaston Village Hall, Elvaston, Derbyshire**

PRESENT: Cllr M Brown – Chairman, Cllr T Mansfield (Vice Chairman), Cllr S Spenser, Cllr T Williams, Cllr A Bates, Cllr P Bickerton DCllr D Corbin, J Dean (Lengthsman – Boulton Moor), F Keppel-Spoor (Clerk/Minutes) There were four members of public present.

Reference	Agenda Item	
67/2024-25	Attendance & Apologies	Cllr R Strand, Cllr G Dodson, DCllr P Watson, F Simnett (Lengthsman), DCllr Atkin
68/2024-25	Declaration of Members Interest	No declarations to record.
69/2024-25	Variation of Order of Business	No variations to record.
70/2024-25	Co-option of Member Cllr – Boulton Moor	No applications have been received to fill the vacancy for the Boulton Moor Parish Councillor. There is a recruitment drive currently ongoing across the parish and we will continue to advertise until a candidate is co-opted.
71/2024-25	Public Participation	<p>Thanks were received from a resident of Ambaston for the delivery of the National Grid Upgrade information pack. Sewage and drainage remain an issue and the local farmer who has offered to clear the culverts and ditches is awaiting an answer from the Environment Agency and Derbyshire County Council for permission and agreement to provide a means of removing the cleared waste. DCllr Corbin gave a very brief update to state that there are ongoing investigations with Severn Trent, however; there are legal ramifications which prevent further information being circulated publicly at this time; but the issue remains ongoing and has not been forgotten.</p> <p>Thanks were offered to South Derbyshire District Council for the mowing of the verges on Ambaston Lane – an incident with a cyclist falling from her cycle could have been far worse had a local farmer not seen this happen. The incident was caused by the overgrown verges giving a false sense of the level of the ground and the cyclist fell into the ditch which was full of mud.</p> <p>Electricity Pylons for the National Grid Update are a concern for Ambaston residents and updates will be greatly appreciated with regard to what the stance will be from the Parish, District and County Council.</p>
72/2024-25	Reports from Outside Bodies	<p>DCllr N Atkin – Apologies received ahead of the meeting.</p> <p>DCllr P Watson – Apologies received ahead of the meeting.</p> <p>DCllr D Corbin – Safer Neighbourhoods Team have set priorities for the next quarter and are largely focussed around youth anti-social behaviour. There is little focus upon the Aston Ward however requests can be made directly to SNT if</p>



		<p>required. Boulton Moor – bus stops should be installed over the next few weeks with a service for the Buttercup Leys estate starting soon after that, provided by Derby City Council and starting and terminating in Derby City Centre. Speed limit on Snelsmoor/Chellaston Lane has been raised as an issue by some residents. This is a Derbyshire County Council Highways matter and comments have been forwarded to the correct personnel for information and their comments.</p> <p>Sketch design for the Community Centre was shared with the meeting – progress is being made though there are amendments to be made. Car parking at the new centre has been increased from 6 to 15 spaces. A planning application for the centre, the triangle and the foot bridge have been promised by Persimmon Homes imminently. Graffiti has been added once again on the acoustic fence and this remains an issue which has been referred back to planning enforcement – the bund as planned, cannot be installed as the developers built the houses 75 metres in the incorrect direction.</p> <p>Derbyshire Constabulary – the Clerk circulated an updated police crime report with latest statistics available from March 2024. There were 26 crimes reported in the Boulton Moor area of the parish and 8 crimes reported in the rural areas of the parish. Latest statistics are available to view here: Melbourne Police.uk (www.police.uk).</p>
73/2024-25	Minutes – 13 th May 2024	It was RESOLVED to approve the minutes of the meeting held on 13 th May 2024 as a true and accurate representation of the meeting, with the minutes having previously been circulated to all member Councillors. Proposed by Cllr Brown and seconded by Cllr Bates.
74/2024-25	Councillor Reports	No reports to be received.
75/2024-25	Clerk Report	It's been a busy and varied month since the last meeting, and we are moving forward with lots of projects and making good progress. We have finally removed and sited all the Platinum Jubilee benches from Cllr Brown's garage – unfortunately we weren't able to find an agreeable location in Ambaston, so have instead replaced the very old broken bench on Broad Lane in Thulston. Thanks are extended to a resident who assisted with the removal of the old metalwork to make the area safe for the new installation. Persimmon Homes have kindly taken responsibility for the installation of a concrete pad to house the bench and they will secure at their own cost – this is to be placed on the cut through as agreed. All benches are watermarked for security, and we are in the process of watermarking all assets. Trance in the Woods was a well-attended and very well-managed event, and it is pleasing to note there has only been one complaint received to the parish council in relation to this – related to the timing of the event and the proximity to the nature reserve. The Beacon Lighting to commemorate D-Day 80 th Anniversary was very successful, and it was pleasing to note that this is the first time a Beacon has been lit at St Bartholomew's Church in Elvaston. Thanks should be given to Elvaston PCC for opening the Church and allowing access to the tower, as well as to Cllr Bates, Cllr Williams and Cllr Mansfield for taking responsibility for carrying the beacon and tripod up the church tower, lighting and supervising the beacon and bringing it all back down again. The beacon will now be stored for future use as required. Complaints have been received



		<p>regarding the overgrown vegetation on Chellaston Lane/Snelsmoor Lane and the concern for safe passage of pedestrians as the weather continues to improve. This has been reported to Derbyshire County Council Highways and Persimmon Homes for remedial action. A new printer has been purchased for the parish council and is a huge improvement on the previous facility – this has been added to the asset register and is situated in the Clerk’s office – if any member Cllr requires any printing for council related matters, this can be arranged.</p> <p>The flower tower on the village green has been planted ready for the summer display and there will be a requirement to ensure it is filled with water weekly to ensure it doesn’t dry out. Thanks to Cllr Brown and Lengthsman Faye for the advice on plants and colours for the best display and for helping to fill the planter.</p> <p>There have been several reports of theft of and from motor vehicles in Boulton Moor/Woods Meadow area in the last few weeks. These have been well-documented on social media; however, they will not show in the crime figures for the area for another few weeks. Everyone is urged to be vigilant, ensure cars are locked and personal belongings are not left on display – in addition, residents are encouraged to use faraday bags to store keys where keyless entry is used to access vehicles. Also think about where keys are stored in the home and consider a locked box away from any access or egress points of the house. Melbourne and Mercia Safer Neighbourhoods Team will offer more advice on this. Any further incidents should be reported to 101 directly, as well as any incidents of anti-social behaviour no matter how insignificant they may appear. Elvaston Communities Group put on their annual village fete at the end of May, which by all accounts was a successful event. It was disappointing the fly-past from the BBMF plane did not happen, but completely understandable given the tragic news of the Spitfire pilot just a day or two before the event. ECAG held a book stall at the fete and raised a further £100 which has been ringfenced to assist with matters related to Elvaston Castle Country Park Master Plan. The parish council continue to remain in a healthy financial position and we are meeting all core functions in a timely manner.</p>
76/2024-25	Chairman’s Report	<p>It's very pleasing to be able to report on some real successes, this month. In pride of place has to be the Beacon lighting, for the D-day 80th commemoration. It looked fabulous and was viewed by many, both from the Castle courtyard and from other vantage points within the Castle grounds. It was an honour to be joining so many across the country in this event, to remember all those brave men and women who took part in the most momentous, seaborne invasion in history, to free Europe from Nazi oppression. Many thanks to all involved in the organisation and the execution. It was great to be working in close association with the PCC and thanks are due to Jean and Karen, for giving access and lighting the beacon. All the Jubilee benches have now found homes. Elvaston Castle was pleased to accept the Elvaston bench, which is now situated in the peaceful surroundings of the Old English Walled Garden. Being unable to find a site for the Ambaston bench, largely due to being unable to comply with regulations, the bench has found a worthy location, replacing the rotten bench at the junction of Yew Tree Lane and Broad Lane. The final bench has been gratefully accepted</p>



		<p>by Persimmon, for location on Boulton Moor. Persimmon has taken on the installation and securing of the bench, which should be in place by tomorrow (Tuesday). The vacant allotment has now been taken, by an immediate neighbour of mine, who is as keen as mustard, having already planted and made the shed roof watertight. It's great to see all the plots loved and cared for. The allotments are in the best shape that I can remember. Finally, a respectful request to check your Parish Council email on a regular basis. There is a risk that issues will go unaddressed, and questions remain unanswered.</p>
77/2024-25	Lengthsman Reports	<p>Boulton Moor – Litter picking has continued throughout May with 15 bags of general litter and 4 bags of recycling collected for disposal. The Woods Meadow area continues to be the tidiest part of Boulton Moor but the footpath connecting to Castle Croft (Derby City) continues to be strewn with litter. This results from the overflowing bins and heavily littered verges on Castle Croft. The problem has now been reported to Derby City Council a number of times for action. On the Persimmon building site, building work has now moved to the area adjacent to Featherstone Road which was previously occupied by the site compound / site offices. As a result, an increase in polystyrene and plastic wrappings have been found in this area, with wind-blown litter found as far away as Colwell Drive and Shardlow Road. In the past few weeks, there have been two serious Road Traffic incidents on Chellaston Lane where the road layout may have been misinterpreted. Whilst the cars affected have been retrieved, the areas have been litter picked and pieces of plastic and glass have been removed from footpaths and verges. Repairs to damaged lamp posts have also been requested.</p> <p>Fly tipping continues on Chellaston Lane where the old Snelsmoor Road has been closed off, with a large section of plastic ducting and empty 25 litre plastic containers removed for collection by the SDDC team. Two separate fly tips of garden and building waste were also reported and have been removed. Where time permits, trimming of overgrown shrubs bordering footpaths continues and during May, those bordering Colwell Drive beside an unoccupied property have been cut back.</p> <p>Elvaston/Thulston/Ambaston –</p> <p>Lengthsman Faye continues to litter pick the rural parts of the parish on a regular basis. It is pleasing to note there was little additional rubbish following the Trance in The Woods festival at the beginning of the month. There continues to be a lot of cans and bottles on Ambaston Lane which indicates a more pressing issue of people driving under the influence of alcohol – there are several deposits in similar locations and all the same brand. This has been reported to Safer Neighbourhoods Team. Fly tipping has decreased somewhat though we remain vigilant, and the cameras installed remain in place to catch any perpetrators.</p>
78/2024-25	Storage Container – Elvaston Village Hall	<p>There was a discussion and it was noted that a member of the Village Hall Committee is of the impression the planning application for siting the storage container has been submitted to South Derbyshire Planning Department for consultation. It was RESOLVED the Clerk will clarify this with the secretary for the committee. It was further noted that</p>



		once planning permission (if required) has been agreed, there is no further requirement to wait for the Village Hall Committee to meet as this decision has been agreed by them already. It was RESOLVED to remove this item from the agenda and revisit when the planning permission has been discussed for the village hall carpark. It was further RESOLVED the Clerk will continue to keep in contact with the storage container company.
79/2024-25	Upper & Lower Village Green	<p>The flower tower has now been planted and will hopefully bloom over the next few months. Thanks to those who have already watered the tower, and if anyone would like to volunteer, that would be very appreciated, particularly as the weather gets warmer.</p> <p>The contractor continues to keep the upper village green very neat and tidy and work has commenced on widening the footpath from Grove Close to the lower green access. A quantity of woodchip bark has been laid to make the path navigable and as we progress through the summer, we will be looking to widen this path in readiness for blocking off the access under the Horse Chestnut tree, to encourage everyone to use the intended footpath which is signposted. The Horse Chestnut tree has been reported to SDDC trees officer for inspection. There are crossing limbs and boughs, and it is very heavily laden with horse chestnuts which will exacerbate any potential problems. The tree would benefit from crown lifting to allow safe passage beneath it.</p> <p>The lower green is also being maintained regularly and the wild areas are starting to become established. Work will continue through the summer on this project and a further update will be shared in September 2024. It was RESOLVED to remove this item from the agenda until September.</p>
80/2024-25	Metal Storage Shed – Village Green	Following a lengthy discussion at the last meeting and a subsequent complaint from a resident, Cllr Brown offered an alternative proposal for the siting of the metal storage shed on the highest part of the lower village green. It was RESOLVED to accept this proposal and the shed installation and hardstanding will now be arranged as soon as possible with all items to be stored being security water marked before they are stored.
81/2024-25	Poppy Display for Remembrance	<p>Lengthsman Faye and the Clerk have shared a campaign online requesting residents to knit or crochet a poppy for our Remembrance display in November. Patterns, wool and crochet hooks/knitting needles are available upon request for anyone who has the time/skill to make a poppy or two. We will be collecting poppies from end of August, and we hope to create two displays. One by the War Memorial with our Tommy soldier silhouettes and a cascade of falling poppies behind, and our traditional poppy wreath which will be laid on Remembrance Sunday, and a further display on the upper village green with Tommy Silhouette figures, kneeling soldiers, cascading poppies and additional poppies in the ground. The Tommy Silhouettes have been ordered and should arrive imminently.</p> <p>There was a discussion regarding plans for an event on this day and it was RESOLVED residents will be encouraged to attend the service at St Bartholomew’s Church followed by a service at the War Memorial. It was further RESOLVED to</p>



		<p>speak with Elvaston Communities Group regarding serving refreshments after the services and it was agreed to plan to hold an event in the Village Hall after the memorial service. It was RESOLVED Cllr Brown will attend a meeting with Elvaston Communities Group and the Clerk will email the Village Hall Committee to request a booking at the village hall on Remembrance Sunday.</p>
82/2024-25	PROW Application for Boulton Moor/Field Lane Crossing	<p>The Public Right of Way application for the Boulton Moor/Field Lane Crossing has been sent to the relevant parties which include Derbyshire County Council, Derby City Council and the two landowners of Persimmon Homes and Bellway Homes. Further updates will be circulated as they are available, and it was RESOLVED to remove this item from the agenda until there is a substantial update to publish.</p>
83/2024-25	Trance in the Woods 2024	<p>Trance in the Woods was very well-attended and very well-managed over last weekend. There were many numerous security patrols in place over the entire weekend and the Safer Neighbourhoods Team included the country park in their regular weekend patrols. Reports detail that there was only one person ejected from the event for disorderly behaviour. Litter bins were in plentiful supply and the event team had regular litter patrols throughout the weekend. The music finished promptly at 10.30pm on Saturday evening and those who were going to the after party were directed quickly to their awaiting coaches. Only one complain has been received by the Parish Council in relation to the event and that is related to the timing of the event due to bird nesting in the hedgerows and a solution has been suggested that the event could move to later in the year. An inspection of the castle grounds on Sunday morning saw a return to high standard of cleanliness with only a few props left behind for collection by the management team.</p>
84/2024-25	Elvaston Village Hall	<p>Nothing further to update at this time – we continue to await the outcome of the planning application for the storage container, and it was RESOLVED to remove this item from the agenda until there is an update to share.</p>
85/2024-25	Jubilee Benches	<p>The jubilee benches have now all been allocated positions and have been installed. The bench earmarked for Ambaston has been relocated to Yew Tree Lane/Broad Lane in Thulston and has replaced the very old broken bench which was already in-situ. Sadly, it was not possible to find a suitable location in Thulston and it is intended to revisit this in the future. Following the last meeting a bench for Elvaston was delivered to Elvaston Castle Country Park and has since been installed in the Old English Garden, and the bench for Boulton Moor has been delivered to Persimmon Homes compound as they have kindly offered to oversee installation and security anchoring at their cost, which is appreciated. Thanks must be offered to Cllr Brown who has stored all of the benches in his garage for a considerable period of time – they were not easy to move as they are heavy and cumbersome, and the storage was appreciated.</p>
86/2024-25	Christmas Arrangements 2024	<p>The Melbourne Town Band are booked for Saturday 30th November and will play for approximately one hour from 5pm. It was RESOLVED to explore the possibility of an external power supply from the lamppost on the village green and the</p>



		<p>Clerk will feedback on this at the next meeting. It was RESOLVED the Parish Council will provide the refreshments for this event and Elvaston Communities Group will be invited to assist with serving of the refreshments.</p>
<p>87/2024-25</p>	<p>Correspondence</p>	<p>The correspondence schedule was circulated ahead of the meeting and the items noted as follows:</p> <p>For Information (Forwarded to all):</p> <ul style="list-style-type: none"> • Safer Neighbourhoods Team Newsletters • DCC Community News • National Grid upgrade Chesterfield to Willington • Elvaston CC 175 Anniversary • Persimmon Homes complaint re sales office staff in national media • Community Flood Warden Scheme • Safe disposal of lithium batteries in e scooters and bikes • SNT Neighbourhood Priorities • Trance in the Woods info • Derby Ramathan and ½ marathon information • Active Communities newsletter <p>For Discussion:</p> <ul style="list-style-type: none"> • Vehicle repairs in layby (Boulton Moor) – this was reported to various departments and subsequently investigated where no evidence of vehicle repair was found. Any evidence of this should be forwarded to the Clerk who will pass to the relevant personnel for action. • Objection to storage shed on village green – objection received from a resident following the last meeting with several points raised against the installation of the shed on the upper village green. Cllr Brown has a new proposal to being forward for discussion. • ECCP consultants for additional consultation and business plan – email from Cllr Atkin following the last meeting. He confirmed new consultants have been appointed who will now repeat the work done by MACE at significant cost to the taxpayer. KPMG are the new consultants and Cllr Atkin advises they are there to assist with a required business plan for the country park. Cllr Atkin has been reminded that Elvaston PC successfully nominated ECCP as an asset of community value and should therefore be informed of any plans for sale of the



		estate in whole or part thereof. Cllr Atkin has stated (30 th May) a letter is due to be sent to the Parish Council imminently to inform and update on any changes and no further announcements will be made until this letter is available.
88/2024-25	Neighbourhood Watch Scheme	There was a discussion, and it was RESOLVED the Clerk will forward some further information to the member Cllrs and locate a local neighbourhood watch representative who may be able to attend a future meeting and give an overview of the process involved in setting up a local group. There was a discussion regarding the increasing crime rates in the locality including the theft from and of motor vehicles in Woods Meadow and Boulton Moor and it was noted that the whole parish could benefit from a scheme of this type; however, ring doorbells are prevalent, and the rural parts of the parish has a very effective WhatsApp group. There was a discussion regarding elderly and vulnerable members of the community who may be targeted for vandalism and crime and may not be a member of the WhatsApp Group. It was RESOLVED there may be some benefit to looking at some additional structure to the village WhatsApp group and encouraging all residents to be vigilant for their elderly and vulnerable neighbours and the Clerk will identify a suitable representative to attend a future meeting.
89/2024-25	Planning Applications & Decisions	<p>New Applications on 30th May 2024</p> <p>DMPA/2024/0653 – erection of a single storey side and front extension and erection of fence at 8 Yew Tree Lane, Thulston</p> <p>DMPA/2024/0633 - Conversion of existing 4 bed dwelling to children's care home for a maximum of 3 children (use class C2) at 17 Kimbolton Way, Boulton Moor</p> <p>Pending Applications on 30th May 2024</p> <p>DMPA/2024/0442 – Part conversion of existing garage to office at 19 Kimbolton Way</p> <p>DMPA/2024/0411 – retention of earth bund and acoustic fence and proposed enhanced landscaping at land adjacent to A6(T), Derby Spur Road, Boulton Moor</p> <p>DMOT/2023/1177 - Approval of details required by Conditions 4, 6, 7, 8, 11, 12, 13, 15, 10, 20 and 22 attached to application ref. 9/2016/0166 on Land At SK3931 2744, Boulton Moor</p> <p>DMPA/2023/1271 - Outline application (all matters reserved) for the erection of residential development and associated road infrastructure, landscaping, open space, services, and engineering works on Land North of Shardlow Road and West of Alvaston Bypass</p> <p>DMPA/2019/1119 Approval of reserved matters for access, layout, scale, appearance, and landscaping of outline permission ref. 9/2015/0998 on Land at SK4031 4970, The Triangle, Boulton Moor, Derby</p> <p>DMPN/2022/0227 – prior approval for change of use of agricultural building to a dwellinghouse with associated operational development at Heron Field Farm, Ambaston Lane</p>



		<p>Appeal Applications at 30th May 2024 DMPA/2023/1195 – Erection of 2 x dwellings on land adjacent to 21 Main Road Elvaston – previously refused application twice, appeal consultation valid from 22/02/24 to 28/02/24</p> <p>Approved Applications on 30th May 2024 DMOT/2024/0525 - Approval of details required by Condition 15 (cycle parking) relating to planning permission ref. DMPA/2021/0922 (The erection of a one form entry Primary School and associated facilities) on land off Woodsford Drive, Boulton Moor</p> <p>DMOT/2023/0789 - The approval of details reserved by Condition 18 (surface water drainage) relating to planning permission ref. DMPA/2021/0922 at land off Woodsford Drive</p>
90/2024-25	<p>Finance</p> <p>i) Invoices due for payment</p> <p>ii) Income Received</p>	<p>i) The Finance Schedule and Bank Reconciliation for June were circulated ahead of the meeting with a full list of all payments to be made following the meeting – it was RESOLVED to accept the schedules as presented and the Clerk will now add the payments to Unity Trust Bank for authorisation.</p> <p>ii) Received income was noted as correct.</p>
91/2024-25	Items for the next Agenda	Persimmon Homes – Sean Barratt to offer Q&A Session for residents
92/2024-25	Date & Time of next meeting	The next ordinary parish council meeting will start at 7.30pm on Monday 8 th July 2024 at 7.30pm at Elvaston Village Hall.

The Chairman thanked everyone for attending and the meeting was closed at 9pm

Signed _____ Chairman / Vice Chairman



Finance Schedule for Elvaston Parish Council Meeting June 2024

Schedule A - Expenditure for Approval

Date	Payee	Details	Net	VAT	Total	Notes
13/05/2024	The Paddock Man	Maintenance of Lower Green	£1,400.00	£0.00	£1,400.00	Paid May
13/05/2024	Fiona Keppel-Spoor	Printer Ink Subscription	£15.41	£3.08	£18.49	
20/05/2024	NEST	Pension payments	£69.41	£0.00	£69.41	
10/06/2024	Mark Brown	Reimbursement for key cutting for alltoment gate	£9.00	£0.00	£9.00	
10/06/2024	HMRC Cumbernauld	Tax/NI June 2024	£457.93	£0.00	£457.93	
10/06/2024	Faye Simnett	Salary June 2024	£943.61	£0.00	£943.61	
10/06/2024	Fiona Keppel-Spoor	Salary June 2024	£957.10	£0.00	£957.10	
10/06/2024	Julie Dean	Salary June 2024	£396.54	£0.00	£396.54	
24/05/2024	Viking Direct	Stationery supplies	£82.26	£21.19	£103.45	
28/05/2024	Viking Direct	Replacement Printer	£319.00	£63.80	£382.80	
24/05/2024	Fiona Keppel-Spoor	Smart water Kit for marking of assets	£59.50	£0.00	£59.50	
24/05/2024	RBL Industries	Purchase of Tommy Silhouettes	£562.50	£112.50	£675.00	
24/05/2024	Fiona Keppel-Spoor	Purcahse of wool for crocheted poppies	£25.05	£5.01	£30.06	
10/06/2024	Fiona Keppel-Spoor	Use of home as office	£47.00	£0.00	£47.00	
06/06/2024	Fiona Keppel-Spoor	Plants and compost for flower tower	£161.60	£0.00	£161.60	
05/06/2024	Fiona Keppel-Spoor	Purchase of gas for Dday Beacon	£32.99	£0.00	£32.99	
		Totals	£5,538.90	£205.58	£5,744.48	

Schedule B - Income since last meeting

Date	From	Details	Amount
28/05/2024	Alison Cosgrove	ECAG Donation from fundraiser	£ 100.00
31/05/2024	South Derbyshire District Cour	S136 Concurrent Functions	£ 13,811.96
03/05/2024	P Cooper	Allotment	£ 20.00
		Total	£ 13,931.96

Total income since last meeting £13,931.96

Checked by: _____

Second Signature: _____

Ensure invoices are signed