



**Minutes of the Ordinary Meeting of Elvaston Parish Council held on Monday 9th September 2024, 7.30pm at
Elvaston Village Hall, Elvaston, Derbyshire**

PRESENT: Cllr T Mansfield (Vice Chairman), Cllr A Bates, Cllr G Dodson, Cllr P Bickerton, DCllr D Corbin, J Dean (Lengthsman – Boulton Moor), F Keppel-Spoor (Clerk/Minutes) There were 6 members of public present.

Reference	Agenda Item	
113/2024-25	Attendance & Apologies	Cllr S Spenser, Cllr Williams, Cllr Strand, Cllr Brown, DCllr Atkin, DCllr P Watson
114/2024-25	Declaration of Members Interest	No declarations to record.
115/2024-25	Variation of Order of Business	No variations to record.
116/2024-25	Co-option of Member Cllr – Boulton Moor	No applications have been received to fill the vacancy for the Boulton Moor Parish Councillor. There is a recruitment drive currently ongoing across the parish and we will continue to advertise until a candidate is co-opted.
117/2024-25	Public Participation	<p>A resident attended to raise the following issues:</p> <ul style="list-style-type: none"> • The need to progress a neighbourhood plan, as per email circulated to member Cllrs in July – it was noted that this was a recommendation from the Parish Plan and the Chairman requested this be added to a future agenda for discussion/decision. • ECAG fundraising – request for report to be shared with a financial statement detailing the monies raised Vs what has been spent by ECAG in supporting the objection to the Elvaston Castle Master Plan. The Chairman requested a report is presented to the next meeting, though it is noted that this information is already in the public domain. • Storage shed on the lower village green – resident highlighted that in their opinion, this would detract from the natural aesthetic of the lower green. It was noted that the install will be completed in the next week or so, however the measure is temporary to alleviate the pressing storage issue currently.
118/2024-25	Reports from Outside Bodies	<p>DCllr Atkin - gave apologies ahead of the meeting.</p> <p>DCllr P Watson – did not attend the meeting.</p> <p>DCllr D Corbin – gave an update following the July meeting and shared that Persimmon Homes were reported to HSE following admissions made at the meeting and an investigation has ensued. Persimmon/Wards Maintenance made an absolute mess of the front of the estate following the meeting, this was raised with Persimmon/Wards who are yet to respond to the raised matters including the additional charge to residents for estate maintenance. Planning application</p>



		<p>for Kimbolton Way, which received a number of objections and was subsequently called into committee, however no single person who objected attended the planning committee to speak on behalf of the residents and the planning application was passed, with a two year assessment for this to be revoked if there are anti-social behaviour/noise issues etc which must be documented and reported to SDDC in the first instance.</p> <p>National Grid, Great Grid Upgrade - consultation period continues to be live until 17th September. Various consultation events have taken place and SDDC Cllrs were given a briefing from National Grid and subsequently a briefing for Ward Parishes was arranged. SAVE in Aston/Weston has a petition currently live to try and stop the pylons being installed. Elvaston (village) is likely to be the most protected place out of the entirety of the south Derbyshire area. However, the impact in other areas of the parish may be far greater. National Grid have stated they have powers to take the land if they need to, however they have expressed that they hope for compliance and agreement without the need to invoke the powers. Chesterfield to Willington is one segment of a huge project and the cost is 10x more to install the upgrade underground. DCllr Corbin will draft a paper this week for submission to the Secretary of State for environment to encourage the use of alternative types of pylons instead of 50m tall lattice work pylons. The paper will be shared with our local MP, although communication and response has been sparse from this direction thus far.</p> <p>Derbyshire Constabulary – the Clerk circulated an updated police crime report with latest statistics available from June and July 2024. There were 68 crimes reported in the Boulton Moor area of the parish and 11 crimes reported in the rural areas of the parish. Latest statistics are available to view here: Melbourne Police.uk (www.police.uk) Cllr Dodson raised the issue of the increased amount of violent and sexual offences taking place – particularly in Boulton Moor – it is noted that this is likely just a snapshot as these are only the offences which are reported, and there are potentially more which are unreported. We have two female employees who regularly walk the parish as part of their duties as Lengthsman, litter picking etc and it was discussed that their safety must be paramount at all times. It was RESOLVED the Clerk would look at additional safety measures which could be used including personal alarms and bodycams, with information to be circulated to member Cllrs for approval ahead of ratification at the next meeting.</p>
119/2024-25	Minutes – 8 th July 2024	It was RESOLVED to approve the minutes of the meeting held on 8 th July 2024 as a true and accurate representation of the meeting, with the minutes having previously been circulated to all member Councillors. Proposed by Cllr Dodson and seconded by Cllr Bates.
120/2024-25	Councillor Reports	Cllr Strand circulated a report ahead of the meeting regarding the bus stop on the B5010. There was a discussion, and it was RESOLVED to report in to both SDDC and Highways and ask for swift action.
121/2024-25	Clerk Report	Whilst August is traditionally a quieter month for the Parish Council, with our annual recess, work has continued behind the scenes to ensure the smooth running of all core functions continues as we move through the year.



		<p>We have completed our annual audit with no additional recommendations other than those which are legislated. Full audited accounts are now available to anyone upon request and the closure notice from our external auditors has been added to the website. We maintain transparency by continuing to add our finance schedule to our minutes each month, along with a full bank reconciliation; however, our full accounts are available upon request.</p> <p>The upper and lower village greens continue to look neat and tidy thanks to our contractor. Huge thanks to Faye for the continued watering of the flower tower, thankfully the plants have continued to grow. The new electricity supply has been completed on the upper green meaning we are able to power our Christmas display and host any other events as required. Thanks again to Faye and Ash Simnett for overseeing this installation and making sure everything was completed as required by National Grid. Thanks are also extended to Faye for her social media work with the addition of some lovely videos and stills taken on the lower green to show how the bug hotels are working. The horse chestnut tree on the upper green requires some work and we are in the process of appointing a contractor to remove the lower limbs and assess the crossing limbs to ensure everyone's safety moving forwards. The next phase of this project for the upper green will be to install the hawthorn hedge and widen the footpath access to the lower green, thus encouraging everyone to use the actual access rather than walking across the green.</p> <p>Thanks also to our residents who continue to maintain and order the bookstore – we have had some lovely feedback on this, and it has proved to be a very welcome addition in the parish.</p> <p>Work has also continued ahead of the planned Remembrance Day service and poppy display. We have taken delivery of the two pairs of Tommy silhouettes and a great number of residents are busy knitting poppies for us – we hope to have around 1000 poppies to attach to two displays on the upper green and at the War Memorial and more information will be shared around the attachment of poppies in due course. A lack of clergy means it is unlikely a service of Remembrance will be held at St Bartholomew's Church; however, we do have a vicar who has agreed to lead a service at the War Memorial on Remembrance Sunday. This will be an event supported by Elvaston Communities Group, in conjunction with St Bartholomew's Parochial Church Council, and more information will follow.</p> <p>There has been a number of items of correspondence received from residents of Boulton Moor in relation to Persimmon Homes and the commitments made at the last meeting by Sean Barratt. It is disappointing to note that since this meeting, the only improvement to the area and the issues raised has been the re-erection of a singular chevron sign on the roundabout on Chellaston Lane. There has been no maintenance to the front of the estate, despite this being on a four weekly cycle and the area continues to look unkempt and uninviting. No repairs have been actioned to fences, rails, signposts despite a commitment that these would be remedied.</p> <p>I attended a meeting with Richard Hamblin of DCC, along with Richard Bonner, Head of Countryside Services at DCC and DCllr Corbin to discuss further the matters raised at the last meeting by DCllr Atkin in relation to Elvaston Castle Country</p>
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		<p>Park. In short, the current master plan is defunct as it is unaffordable – therefore an amended plan is to be submitted to DCC Cabinet in early October. A further online meeting is planned early September to receive any updates ahead of the revised plan being submitted to cabinet. Essentially, the estate needs to increase footfall to increase revenue and ensure the estate can continue to remain viable. More information will be shared as it becomes available.</p> <p>As we move towards the autumn months, a reminder to everyone to be vigilant around the parish and report any unusual activities or behaviour to Derbyshire Constabulary using the online reporting form or via 101. The darker evenings are a haven for those involved in anti-social behaviour and criminal activity and we wish to make sure our parish continues to be a safe place.</p> <p>There is nothing further to update in relation to the storage container and this continues to be a pressing issue with the parish office still cluttered with assets which need to be in proper storage. We remain committed to working with the village hall committee to resolve this issue as timely as possible; however, as time marches on, we will need to look at a temporary alternative for storage of lights, reindeers, tommy silhouettes, poppies, floodlights and other items as the original deadline of 31st July has long since passed. Unfortunately, due to insurance, we cannot allow these items to be stored in resident’s garages etc so we must find an alternative.</p> <p>In the Boulton Moor area of the parish, there has been news of a new bus service due to be implemented which will serve Chellaston Lane to the Bellway estate. It is disappointing that this service will not carry on into Chellaston to allow access to the amenities available there, and we have received correspondence from residents to suggest that it is not safe to walk the short distance from Bellway estate to Fellowlands Way estate in Chellaston due to the lack of pedestrian footpaths and the excessive speed of vehicles travelling this route.</p> <p>Budget setting for 2025/26 will commence in October and any requests for consideration for projects for the next financial year should be forwarded to me by email – there is a comprehensive list of potential projects and targets within our parish plan which can be found on the website.</p> <p>We do continue to meet all core functions in a timely manner, and we remain in a healthy financial position.</p>
122/2024-25	Chairman’s Report	Cllr Brown offered his apologies ahead of the meeting due to personal commitments.
123/2024-25	Lengthsman Reports	<p>Boulton Moor – The summer months have been busy with 50 bags of general waste collected and 10 bags of recycling materials. This represents a 38% increase in general litter collected. Three fly tips have been cleared from the layby opposite Lulworth Road and a shopping trolley from Thulston Brook beside Colwell Drive. Large amounts of litter continue to be collected from Bramber Close and Linstock Way within Buttercup Leys. On Old Boulton Moor, there has been recent fly tipping of old newspapers inside a bush close to Orchard Close as well as hedgerow removed and fly tipped on the green close to the Colwell Drive.</p>



		<p>Some of the more unusual finds were a booster toilet seat, found on Chellaston Lane a bed frame off Hornby Drive and the back of a large flat-screen TV from Linstock Way. I have also made several reports to the relevant authorities during July and August:</p> <p>Field Lane Recreation Ground being used as a temporary airfield for Paramotor launching and landing (reported to Derby City Council). A large knife found close to Thulston Brook beside Colwell Drive brook (reported to Derbyshire Constabulary). The swale bordering Derby City and South Derbyshire beside Field Lane Recreation Ground has straw bales blocking the water flow under the bridge which have created a stagnant area of water (reported again to Derby City Council). Excessive flyposting of signage for Smalley Car Boot Sale on road verges (reported to Derby City and South Derbyshire Councils). An oil spillage into Thulston Brook beside Woods Meadow (reported to the Environmental Agency).</p> <p>Elvaston/Thulston/Ambaston – For the months of July and August I picked and recycled 510 cans and 9 vapes. I have reported a number of blocked drains which I believe have been attended to swiftly, a reminder that this service remains reactive, and any blocked drains must be reported. A large amount of drug propagating equipment has been reported along Ambaston Lane, much of which I have removed and bagged ready for collection. It has been brilliant to have had the tour pass through the parish and our village produce show was held last Saturday with a great turn out. A reminder that the Golden Gates Gallop is on Sunday 29th September, there is still time to enter, and Apple Day will be on Saturday 5th October hosted by The Communities Group and Elvaston Castle Country Park in the orchard/walled garden.</p>
124/2024-25	Remembrance Day 2024	The Clerk gave a brief update on progress with the service at the war memorial for Remembrance Day. It is unlikely there will be a service at St Bartholomews Church due to a lack of Clergy however, we have received contact from a vicar who is willing to support a service at the war memorial on Silver Lane. It was discussed that the timings for the service are crucial and further discussion was deferred to the October meeting.
125/2024-25	Christmas Arrangements 2024	There was a brief discussion where it was agreed to defer to the October meeting.
126/2024-25	Storage Arrangements	The Clerk gave a brief update regarding the position with the storage container. In August, there was an informal meeting with members of the Village Hall Committee following receipt of a report from SDDC Conservation Officer in relation to the planning application. It was discussed that there is a clear process which must be followed ahead of siting the container and all parties are now clear on their roles and responsibilities. Cllr Strand will continue to lead on this matter, supported by the Clerk and Cllr Brown as Chairman. The secretary of the village Hall Committee will circulate updates to the wider committee as they are available, and it is hoped that this matter will progress over the coming months to a successful conclusion.



		In the meantime, it is noted that a temporary storage arrangement is in the process of being constructed on the lower green and will be available for use very soon.
127/2024-25	Persimmon Homes Update	It is noted that since the meeting in July, there has been very little action from Persimmon Homes in terms of their commitment to make improvements and rectify areas where there were issues raised. There has been a number of items of correspondence from residents with regard to an additional service charge which has been levied by Wards Maintenance due to an underbudget calculation from Persimmon Homes. DCllr Corbin is following up on all matters and continues to hold Persimmon Homes (and Ward Maintenance) to account over the matters raised. It is noted that a Boulton Moor Housing Liaison Group Meeting is now overdue, and this will be requested in due course with DCllr Corbin.
128/2024-25	Elvaston Castle Country Park	The Clerk gave a brief update following a meeting with Richard Hamblin (DCC) and Richard Bonner – Head of Countryside Services at DCC in July. DCllr Corbin and Cllr Mark Brown were also present at this meeting where it was discussed that the current master plan for the castle is now largely defunct due to the budget crisis at Derbyshire County Council. They (DCC) are actively searching for ways to increase revenue at the estate and asked for any ideas to be forwarded. It was suggested that the estate lose out on a huge amount of revenue due to the inefficient car parking machines, and the Parish Council suggested that reverting to the old-fashioned way of a manned gatehouse would increase revenue, as the gate could be open for longer than currently and there would be no issue with machines not accepting coins etc. The crux of the matter is that the master plan needs a huge revision, and it was noted that the planned access road is now likely to be off the table as it is too costly to implement. Richard Hamblin was in receipt of a copy of the alternative master plan as presented by Elvaston Castle Action Group several years ago and he stated there were various parts of this which were being considered in the revision. It was noted at the meeting that the Parish Council were never unduly concerned regarding the regeneration of the estate or the restoration of the buildings, the only part of the plan which was being objected to was the access road, which was deemed unnecessary and would cause catastrophic destruction to wildlife habitat and the ancient woodlands. A further update will be provided at the next meeting ahead of a paper being submitted to DCC Cabinet in early October.
129/2024-25	National Grid – Great Grid Upgrade	There was a discussion and update provided by DCllr Corbin following a number of consultation events which have taken place across the ward over the last few weeks. It was RESOLVED the Clerk will collate a consultation response for submission ahead of the deadline on 17 th September and this will be circulated to member Cllrs and added to the website for information.
130/2024-25	Correspondence	Neighbourhood plan request – agreed to add as an agenda item for October 2024. Parish Council Smartphone App – there was a discussion and it was RESOLVED to defer for 12 months and revisit.



<p>131/2024-25</p>	<p>Planning Applications & Decisions</p>	<p>New Applications on 2nd September 2024 DMOT/2024/0955 - Approval of details required by Condition 24 (Highways Details) and Condition 25 (Highways Details) attached to ref. 9/2016/0166 (Outline application (all matters to be reserved) for the residential development for up to 550 units, a two-form entry primary school, strategic road links (connecting Boulton Moor phase 1 and Snelsmoor Grange) public open space including children's play provision, surface water drainage and landscaping and ancillary supporting infrastructure (Boulton Moor phase 2)) at Land At SK3931 2744, Mill Hill, Boulton Moor Pending Applications on 2nd September 2024 DMPA/2024/0726 - Construction of landscaped acoustic earth bund on Land adjacent to A6(T) Derby Spur Road, Boulton Moor, Derby DMPA/2024/0725 - Construction of community centre and associated infrastructure on Land adjacent to A6(T) Derby Spur Road, Boulton Moor, Derby DMPA/2024/0714 - Retention of an outbuilding to be used as a garage and storeroom at 32 Ashton Drive, Boulton Moor DMPA/2024/0663 - Conversion of existing 4 bed dwelling to children's care home for a maximum of 3 children (use class C2) at 17 Kimbolton Way, Boulton Moor DMPA/2024/0411 – retention of earth bund and acoustic fence and proposed enhanced landscaping at land adjacent to A6(T), Derby Spur Road, Boulton Moor DMOT/2023/1177 - Approval of details required by Conditions 4, 6, 7, 8, 11, 12, 13, 15, 10, 20 and 22 attached to application ref. 9/2016/0166 on Land At SK3931 2744, Boulton Moor DMPA/2023/1271 - Outline application (all matters reserved) for the erection of residential development and associated road infrastructure, landscaping, open space, services, and engineering works on Land North of Shardlow Road and West of Elvaston Bypass DMPA/2019/1119 Approval of reserved matters for access, layout, scale, appearance, and landscaping of outline permission ref. 9/2015/0998 on Land at SK4031 4970, The Triangle, Boulton Moor, Derby Appeal Applications at 2nd September 2024 DMPA/2023/1195 – Erection of 2 x dwellings on land adjacent to 21 Main Road Elvaston – previously refused application twice, appeal consultation valid from 22/02/24 to 28/02/24 – Appeal Dismissed, permission not granted. Approved Applications on 2nd September 2024 DMOT/2024/0893 - Approval of details required by conditions 5 (lighting) , 10 (surface water drainage) , 11 (surface water run off) & 13 (LEMP) of permission ref. DMPA/2024/0091 relating to amendments to the car park previously approved under DMPA/2021/0922 and the addition of a substation at Boulton Moor Primary School, Woodsford Drive, Boulton Moor</p>
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		<p>DMPN/2024/0715 - Certificate of Lawfulness for existing use of land as a caravan site for continual occupation at Beechwood Carvan Park, Elvaston</p> <p>DMPN/2022/0227 – prior approval for change of use of agricultural building to a dwellinghouse with associated operational development at Heron Field Farm, Ambaston Lane</p>
132/2024-25	<p>Finance</p> <p>i) Invoices due for payment</p> <p>ii) Income Received</p>	<p>i) The Finance Schedule and Bank Reconciliation for August and September were circulated ahead of the meeting with a full list of all payments to be made following the meeting – it was RESOLVED to accept the schedules as presented and the Clerk will now add the payments to Unity Trust Bank for authorisation.</p> <p>ii) Received income was noted as correct.</p>
133/2024-25	Items for the next Agenda	<p>Neighbourhood Plan</p> <p>ECAG statement of funding/financial transactions</p> <p>Trees maintenance</p>
134/2024-25	Date & Time of next meeting	The next ordinary parish council meeting will start at 7.30pm on Monday 14 th October 2024 at 7.30pm at Elvaston Village Hall.

The Chairman thanked everyone for attending and the meeting was closed at 8.30pm

Signed _____ Chairman / Vice Chairman



Finance Schedule for Elvaston Parish Council Meeting August 2024

Schedule A - Expenditure for Approval

Date	Payee	Details	Net	VAT	Total	Notes
10/07/2024	National Grid	Installation of power supply to upper villa	£1,947.11	£0.00	£1,947.11	Paid July
22/07/2024	NEST	Pension payments	£69.41	£0.00	£69.41	Paid by DD
23/07/2024	Emiter Ltd	Purchase of electrical supply cabinet	£539.00	£107.80	£646.80	Paid July
30/07/2024	Waterplus	Allotment Water Supply	£2.90	£0.00	£2.90	Paid by DD
12/08/2024	Faye Simnett	Salary August 2024	£941.01	£0.00	£941.01	
12/08/2024	Fiona Keppel-Spoor	Salary August 2024	£889.07	£0.00	£889.07	
12/08/2024	Julie Dean	Salary August 2024	£396.54	£0.00	£396.54	
12/08/2024	Faye Simnett	Reimbursement for concrete for electrical	£43.70	£0.00	£43.70	
12/08/2024	Fiona Keppel-Spoor	Use of home as office	£47.00	£0.00	£47.00	
12/08/2024	HMRC Cumbernauld	Tax/NI August 2024	£421.41	£0.00	£421.41	
12/08/2024	Fiona Keppel-Spoor	Reimbursement for postage for unpaid ite	£1.50	£0.00	£1.50	
		Totals	£5,298.65	£107.80	£5,406.45	

Schedule B - Income since last meeting

Date	From	Details	Amount
		Total	£ -

Total income since last meeting £0.00

Checked by: _____

Second Signature: _____

Ensure invoices are signed



<u>Summary & Bank Reconciliation</u>			
Unity Trust Current Account Balance as at 1st April 2024			£14,228.67
Unity Trust Savings Account Balance as at 1st April 2024			£35,415.20
Unbanked Cash Receipt			£27.61
Chqs issued but not presented as at 31/3/2024			£0.00
		<i>Starting Balance 1 April 2024</i>	£49,671.48
<u>Receipts</u>			
	Total Receipts to date	£ 76,124.08	
<u>Payments</u>			
	Total Payments to date	£27,613.82	
		£27,613.82	
<u>BALANCE</u>			£98,181.74
		Date	05-Jul-24
Balance as per Current Account Statement from Unity Trust			£40,253.00
Balance as per Savings Account Statement from Unity Trust			£60,838.08
Payments not yet presented at bank			£2,909.34
Receipts not yet included in bank statement balance			£0.00
		End Balance	£98,181.74
		Difference	<u>£0.00</u>



Finance Schedule for Elvaston Parish Council Meeting September 2024

Schedule A - Expenditure for Approval

Date	Payee	Details	Net	VAT	Total	Notes
22/08/2024	NEST	Pension payments	£69.41	£0.00	£69.41	Paid by DD
30/08/2024	Waterplus	Allotment Water Supply	£16.48	£0.00	£16.48	Paid by DD
19/08/2024	Viking Direct	Printer Ink	£759.00	£151.80	£910.80	
19/08/2024	Viking Direct	Stationery Supplies	£24.32	£4.86	£29.18	
09/09/2024	Fiona Keppel-Spoor	Use of home as office	£47.00	£0.00	£47.00	
29/08/2024	Mark Brown	Storage Shed Base - reimburse for mate	£229.05	£0.00	£229.05	
25/07/2024	PKF Littlejohn	External Audit Fee	£315.00	£63.00	£378.00	
09/09/2024	Faye Simnett	Salary September 2024	£941.01	£0.00	£941.01	
09/09/2024	Julie Dean	Salary September 2024	£898.48	£0.00	£898.48	
09/09/2024	Fiona Keppel-Spoor	Salary September 2024	£396.54	£0.00	£396.54	
09/09/2024	HMRC Cumbernauld	Tax/NI September 2024	£426.61	£0.00	£426.61	
04/09/2024	The Paddock Man	Upper and Lower village green maintenar	£1,300.00	£0.00	£1,300.00	
		Totals	£5,422.90	£219.66	£5,642.56	

Schedule B - Income since last meeting

Date	From	Details	Amount
		Total	£ -

Total income since last meeting £0.00

Checked by: _____

Second Signature: _____

Ensure invoices are signed



<u>Summary & Bank Reconciliation</u>			
Unity Trust Current Account Balance as at 1st April 2024			£14,228.67
Unity Trust Savings Account Balance as at 1st April 2024			£35,415.20
Unbanked Cash Receipt			£27.61
Chqs issued but not presented as at 31/3/2024			£0.00
		<u>Starting Balance 1 April 2024</u>	£49,671.48
<u>Receipts</u>			
	Total Receipts to date	£ 76,124.08	
<u>Payments</u>			
	Total Payments to date	£38,662.83	
		£38,662.83	
<u>BALANCE</u>			£87,132.73
		Date	09-Sep-24
Balance as per Current Account Statement from Unity Trust			£31,851.32
Balance as per Savings Account Statement from Unity Trust			£60,838.08
Payments not yet presented at bank			£5,556.67
Receipts not yet included in bank statement balance			£0.00
		End Balance	£87,132.73
		Difference	£0.00