



**Minutes of the Ordinary Meeting of Elvaston Parish Council held on Monday 16th December 2024, 7.30pm at
Elvaston Village Hall, Elvaston, Derbyshire**

PRESENT: Cllr M Brown (Chairman), Cllr T Mansfield (Vice Chairman), Cllr A Bates, Cllr R Strand, Cllr S Spenser, Cllr P Bickerton, DCllr D Corbin, J Dean (Lengthsman – Boulton Moor), F Keppel-Spoor (Clerk/Minutes) and there were 4 members of public present.

Reference	Agenda Item	
186/2024-25	Attendance & Apologies	F Simnett (Lengthsman – Rural), Cllr G Dodson, DCllr P Watson, DCllr Atkin, Cllr T Williams
187/2024-25	Declaration of Members Interest	No declarations to record.
188/2024-25	Variation of Order of Business	The Clerk requested a variation of order to allow DCllr Corbin to deliver his report at the point of arrival due to a clash with another parish meeting in the same ward this evening which was unanimously agreed.
189/2024-25	Co-option of Member Cllr – Boulton Moor	No applications have been received to fill the vacancy for the Boulton Moor Parish Councillor. There is a recruitment drive currently ongoing across the parish, and we will continue to advertise until a candidate is co-opted.
190/2024-25	Public Participation	<p>A number of residents were in attendance to showcase the banner which has been made to support the campaign to say No the Pylons – this is now ready to be installed in gateway in Ambaston Lane. Residents have attended a meeting at Morley and attendees are joining up across the swathe to produce a collaborative approach for this campaign. Amanda Paget from Amber Valley is taking a lead on looking at petitions already running to see which one best fits the needs to go national. It is reported that payments are being offered to landowners to allow access to enter land for purpose of surveying. Next meeting in January and everyone is welcome to attend. Samantha Niblett MP has a meeting with national grid 17th December and a further meeting will follow in due course. Information was supplied for noticeboards and the clerk requested they are sent electronically and can also be added to the website.</p> <p>A resident gave an update following the flood liaison meeting in November. Over a year later, agencies are still “looking into matters” following Storm Babet in October 2023 and Storm Henk in January 2025. A local farmer is chasing matters of the brook to alleviate flooding in the future and there appears to be a good case following the interventions for further work to be completed into Ambaston village.</p>
191/2024-25	Elvaston Castle Country Park	A stakeholder meeting will take place early in the new year for all parties interested in the regeneration of the estate. A letter has been received to detail the formal withdrawal of planning application for access road and commercial buildings.
192/2024-25	Reports from Outside Bodies	<p>DCllr Atkin – Apologies received ahead of the meeting.</p> <p>DCllr P Watson – Apologies received ahead of the meeting.</p>



		<p>DCllr D Corbin – gave a brief update regarding matters in Buttercup Leys involving police related to violent issues and anti-social behaviour. Vigilance is requested and any incidents noticed should be reported either to 999 or online.</p> <p>Flooding – the matter related to B5010 and also Ambaston was discussed in detail at the Flood Liaison meeting and headway is being made by Severn Trent in relation to the quarries.</p> <p>Great Grid Upgrade - response to letter from SDDC was woeful and did not address points raised in the initial letter – DCllr Corbin will continue to chase this matter.</p> <p>Planning application for homes to be built by Vistry – DCllr Corbin has met with representatives from this firm already and they are open to listening to suggestions before the houses are built. All houses will have EV chargers and all houses with have new PV roof tiles which will automatically be solar powered. An offer has been made to attend a future parish council meeting and it is recommended the Parish Council accept this and invite to a future meeting.</p> <p>Derbyshire Constabulary – the Clerk circulated an updated police crime report with latest statistics available from September 2024. There were 26 crimes reported in the Boulton Moor area of the parish and 2 crimes reported in the rural areas of the parish. Latest statistics are available to view here: Melbourne Police.uk (www.police.uk)</p>
193/2024-25	Minutes – 11th November 2024	It was RESOLVED to approve the minutes of the meeting held on 11 th November 2024 as a true and accurate representation of the meeting, with the minutes having previously been circulated to all member Councillors. Proposed by Cllr Brown and seconded by Cllr Strand.
194/2024-25	Councillor Reports	<p>Cllr Strand gave a report on a fallen tree blocking a footpath between Sturgess Lane and B5010 – potentially from Grove Farm. This will be reported and followed up as required.</p> <p>BT Openreach – haphazard way of installing full fibre broadband to properties – digging the road up for each individual order per property. Cllr Brown has researched this and updated with his findings. It was discussed it is not within the remit of the parish council, but representation can be made to SDDC via DCllr Corbin and ask for any available updates to be shared as they are available. It was RESOLVED Cllr Bates will investigate this matter in the first instance and report back to the next full council meeting.</p>
195/2024-25	Clerk Report	<p>This has been one of the busiest months of the year so far, with budget setting, Christmas events and mitigating storm Darragh, and the subsequent flooding and damage.</p> <p>Thank you to everyone who took part in the Christmas lights event, we have received some fabulous feedback and requests to do it all again next year! Melbourne Town Band were very well received and the refreshments served by members of Elvaston Communities group were very welcome.</p> <p>Budget setting has been ongoing and a meeting with the advisory group for finance was productive and helped produce a workable, yet robust budget to move forwards through the next financial year.</p>



		<p>Flood liaison meeting in November was informative and there was a great deal of discussion around matters in the parish. Our Chairman and District Cllr were great advocates for the residents of Borrowash Road who have suffered water ingress and damage to their properties during the floods.</p> <p>We continue to deliver our core functions and we remain in a healthy financial position.</p>
196/2024-25	Chairman's Report	<p>Here we are at the final Parish Council meeting of the year, something that seems to come round all so quickly. The festive season was launched in a wonderful way with the Christmas lights switch-on, on the Village Green. It was a lovely event, very well attended and drew many complimentary comments on the Village WhatsApp. Huge thanks to all those involved in setting-up and running the event, including Parish Councillors, PC employees, ECG and the Melbourne Town Brass Band, which provided the perfect musical accompaniment to the event.</p> <p>Whilst not a PC event, it's been great to see the continuation of the Advent Window light-up, a super event that bolsters community spirit and of course, organised by one of our own Parish Councillors.</p> <p>I think that the PC had a good year, overall. We organised successful events, such as the Annual Parish Meeting, Remembrance Sunday and the aforementioned Christmas Light switch-on,. The evolution of the Lower Green has continued, enabled by the Working Group, enthusiastic volunteers and finance from the PC.</p> <p>Because of the dedicated work of our two Lengthsmen, the Parish remains remarkably clean and clear of the litter and detritus that blights so many other areas. Whilst Fly-tipping remains a seemingly perpetual issue, they are quickly reported by our Lengthsmen and the response from SDDC Clean Teams ensure that they are quickly cleared.</p> <p>I'm sure that the New Year will present many challenges, but in the seasonal spirit of goodwill, I'll leave those for another time! So, it just remains for me to wish everyone a Merry Christmas and a Happy and hopefully peaceful New Year.</p>
197/2024-25	Lengthsman Reports	<p>Ambaston/Thulston/Elvaston – Rural Ward – I have reported two fly-tips, collected 18 bags of litter, 9 vapes and recycled a total of 466 cans since my last report. I am pleased to report that the lighting in the underpass has been fixed, new lights which are brighter and all working drains that I have reported remain blocked and I will now be following up the initial requests as we are now into the bad weather months. I would like to thank the young resident in our parish who is currently completing some litter picking as part of their Duke of Edinburgh Award, they have worked really hard and we are really pleased that they choose to put their efforts to keeping where we all live clean and tidy. I have received many compliments from residents around our poppy installations and our Christmas display/switch- on, so much time and effort go into planning and installing, as well as taking everything down, councillors and residents giving their spare time to ensure everything gets done, so it really is lovely to hear the compliments and thanks.</p> <p>Boulton Moor – 32 general litter bags have been collected along with 5 bags of recyclable rubbish. Lots of pumpkins were discarded following Hallowe'en and have been removed thus far. Fly-tipping by noticeboard on Sevenlands Drive has taken place and regular litter in Windmill Close and Orchard Close is an issue. Local residents appear to be emptying</p>



		<p>contents of their wheelie bin into Holt Way, and it was discussed that a camera could be installed here to collate evidence for SDDC enforcement team to investigate.</p> <p>A plastic bottle from the brook was located, containing a mousetrap with a mouse in. The newly installed bollards on Chellaston Lane have made a huge improvement however, two carry bags full of human waste were located here recently. Pool Close has been tidied, weeds removed, and drains unblocked.</p>
198/2024-25	National Grid – Great Grid Upgrade	<p>Cllr Brown gave details of a letter received from Dept for Energy Security & Net Zero in response to the letter sent by DCCLr Corbin. Application isn't due to be submitted until November 2026, prior to this there is mandatory consultation that must take place following the pre-consultation.</p> <p>Joined up work is beginning to take place throughout the swathe of the planned work and will continue with regular updates shared when they are available.</p>
199/2024-25	Tree Maintenance	Tree maintenance is planned for the new year ahead of the bird nesting season commencing.
200/2024-25	Upper & Lower Village Green	Work continues and there was a discussion regarding the larger scale improvements to incorporate both areas. This will continue in earnest in the new year with a solid plan for the development agreed ahead of requesting quotations from contractors.
201/2024-25	Storage Arrangements	There was a brief discussion regarding the storage container for the Village Hall and it was RESOLVED the Clerk will contact a local person to assist with compiling a Heritage Impact Assessment to support the planning application.
202/2024-25	ECAG Task & Finish Group	There was a discussion, and it was RESOLVED to formally close the Elvaston Castle Action group – Task & Finish group. Following receipt of the formal withdrawal of the planning application for the proposed access road to the castle and estate, there is no longer a requirement for the Parish Council to assist with funding or administrative support for this group. It was discussed that the group are welcome to approach the Parish Council with further proposals in the future if required, but at this time there is no further work to be done by the Parish Council. The Clerk detailed there was an excess of circa £400 fund raised to support the task and finish group and it was RESOLVED, as per the terms of reference, these funds will remain in genera reserved and be repurposed within the parish. Proposed by Cllr Brown and seconded by Cllr Bickerton.
203/2024-25	Correspondence	The Clerk circulated a full correspondence schedule ahead of the meeting. There were no items of correspondence requiring discussion or decision not otherwise covered by the agenda.
204/2024-25	Planning Applications & Decisions	<p>No New Applications on 9th December 2024</p> <p>Pending Applications on 9th December 2024</p> <p>DMPA/2024/1433 - The adaptation, refurbishment and extension of existing accommodation, including new windows</p>



		<p>and the demolition of lean-to extension at 21 Main Road, Elvaston</p> <p>DMPA/2024/1442 - Listed Building Consent for the adaptation, refurbishment and extension of existing accommodation, including new windows and the demolition of lean-to extension at 21 Main Road, Elvaston</p> <p>DMPN/2024/1414 - Certificate of Lawfulness for existing use of land as a caravan site for continual occupation, in breach of condition 1 of permission permission 9/0989/0751/R and condition 4 of permission permission.9/2006/0084 at Beechwood Park, Main Road, Elvaston</p> <p>DMPA/2024/1364 – Approval of Reserved Matters for the erection of 526 residential dwellings and associated infrastructure on land at SK3931 2744 Mill Hill, Boulton Moor</p> <p>DMOT/2024/1339 - Approval of details reserved by condition 5 relating to planning permission DMPA/2021/1687 Outline application (for A District Centre comprising a Retail Foodstore (Use Class E), Retail/Café/Restaurant/Drive-Thru units/Nursery (Use Class E/Sui Generis), a Transport Mobility Hub and Petrol Filling/Electric Charging Station (Sui Generis). Residential development (Use Class C3), a care home (Use Class C2), a community facility (Use Class F2), and associated road infrastructure, landscaping, services, and engineering works related to phase 2A (land including and to the south of Thulston brook as per reserved matters application ref. DMPA/2024/0170) on Land East of Chellaston Lane & South of Shardlow Road, Derby, DE24 5DB</p> <p>DMOT/2024/1168 - Approval of details required by conditions Condition 7 (Open Space Strategy), 9 (Scheme for the Provision and Management of Compensatory Habitat Creation), 10 (LEMP), 11 (Buffer zone), 14 (Mammal Survey),15 (CEMP- Biodiversity), 16 (BEP), 17 (Lighting Strategy), 20 (Boundary Treatments), 22 (Surfacing and Materials), 24 (Floor Levels), 26 (Contamination of Land & Ground Gas), 46 (WSI), and 55 (Construction Method Statement) of permission ref. DMPA/2021/1687 for outline permission (for A District Centre comprising a Retail Foodstore (Use Class E), Retail/Café/Restaurant/Drive-Thru units/Nursery (Use Class E/Sui Generis), a Transport Mobility Hub and Petrol Filling/Electric Charging Station (Sui Generis). Residential development (Use Class C3), a care home (Use Class C2), a community facility (Use Class F2), and associated road infrastructure, landscaping, services, and engineering works related to phase 2A (land including and to the south of Thulston brook as per reserved matters application ref. DMPA/2024/0170) on Land East of Chellaston Lane & South of Shardlow Road, Derby, DE24 5DB</p> <p>DMOT/2024/1215 - Approval of details reserved by conditions 31 (foul and surface water drainage scheme), 32 (design, management and maintenance plan for surface water drainage), 33 (detailed assessment to demonstrate proposed destination for surface water) and 34 (additional surface water runoff during construction) relating to outline application DMPA/2021/1687 (for A District Centre comprising a Retail Foodstore (Use Class E), Retail/Café/Restaurant/Drive-Thru units/Nursery (Use Class E/Sui Generis), a Transport Mobility Hub and Petrol Filling/Electric Charging Station (Sui Generis). Residential development (Use Class C3), a care home (Use Class C2), a community facility (Use Class F2), and associated</p>
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		<p>road infrastructure, landscaping, services, and engineering works) related to phase 2A (land including and to the south of Thulston brook as per reserved matters application ref. DMPA/2024/0170) on Land East of Chellaston Lane & South of Shardlow Road, Derby, DE24 5DB</p> <p>DMOT/2024/1334 - Approval of details reserved by conditions 9,10,14,15,16,17, 20, 22, 24, 27, 31, 32, 33, 34, 55, and 67 relating to Phase 1 (care home) of planning permission DMPA/2021/1687 (Outline application for A District Centre comprising a Retail Foodstore (Use Class E), Retail/Café/Restaurant/Drive-Thru units/Nursery (Use Class E/Sui Generis), a Transport Mobility Hub and Petrol Filling/Electric Charging Station (Sui Generis). Residential development (Use Class C3), a care home (Use Class C2), a community facility (Use Class F2), and associated road infrastructure, landscaping, services, and engineering works) at Land East of Chellaston Lane & South of Shardlow Road, Derby, DE24 5DB</p> <p>DMPA/2024/0727 - The construction of a pedestrian and cycle bridge, and associated ramps over the A6(T) Derby Spur Road at Land adjacent to A6(T) Derby Spur, Boulton Moor, Derby</p> <p>DMOT/2024/0955 - Approval of details required by Condition 24 (Highways Details) and Condition 25 (Highways Details) attached to ref. 9/2016/0166 (Outline application (all matters to be reserved) for the residential development for up to 550 units, a two-form entry primary school, strategic road links (connecting Boulton Moor phase 1 and Snelsmoor Grange) public open space including children's play provision, surface water drainage and landscaping and ancillary supporting infrastructure (Boulton Moor phase 2)) at Land At SK3931 2744, Mill Hill, Boulton Moor</p> <p>DMPA/2024/0726 - Construction of landscaped acoustic earth bund on Land adjacent to A6(T) Derby Spur Road, Boulton Moor, Derby</p> <p>DMPA/2024/0725 - Construction of community centre and associated infrastructure on Land adjacent to A6(T) Derby Spur Road, Boulton Moor, Derby</p> <p>DMPA/2024/0411 – retention of earth bund and acoustic fence and proposed enhanced landscaping at land adjacent to A6(T), Derby Spur Road, Boulton Moor</p> <p>DMOT/2023/1177 - Approval of details required by Conditions 4, 6, 7, 8, 11, 12, 13, 15, 10, 20 and 22 attached to application ref. 9/2016/0166 on Land At SK3931 2744, Boulton Moor</p> <p>DMPA/2023/1271 - Outline application (all matters reserved) for the erection of residential development and associated road infrastructure, landscaping, open space, services, and engineering works on Land North of Shardlow Road and West of Alvaston Bypass</p> <p>DMPA/2019/1119 Approval of reserved matters for access, layout, scale, appearance, and landscaping of outline permission ref. 9/2015/0998 on Land at SK4031 4970, The Triangle, Boulton Moor, Derby</p> <p>Approved Applications on 9th December 2024</p> <p>DMOT/2024/1335 - Approval of details required by conditions 6 (Aviation Glint and Glare Assessment) and 7 (CEMP)</p>
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		<p>relating to planning permission DMPA/2024/0113 (Approval of Reserved Matters - access, scale, appearance, layout, and landscaping - for a three-storey 66-bed residential care home pursuant to the granted Outline Planning Permission ref. DMPA/2021/1687) on Land East of Chellaston Lane & South of Shardlow Road, Derby, DE24 5DB</p> <p>DMPA/2024/1299 - Listed Building Consent for temporary fabric repairs including dry rot treatment works at Main Block, Elvaston Castle Country Park, Borrowash Road, Derby</p> <p>DMPA/2024/1186 - The conversion of the detached garage with side extension and relocation of garden room at Vicarage Farm, 8 Main Road, Elvaston</p>
205/2024-25	<p>Finance</p> <p>i) Invoices due for payment</p> <p>ii) Income Received</p> <p>iii) Recommendations from Finance Advisory Group</p> <p>iv) Precept Request 2025/26</p>	<p>i) The Finance Schedule and Bank Reconciliation for October were circulated ahead of the meeting with a full list of all payments to be made following the meeting – it was RESOLVED to accept the schedules as presented and the Clerk will now add the payments to Unity Trust Bank for authorisation.</p> <p>ii) Received income was noted as correct.</p> <p>iii) The Clerk presented a draft budget for 2025/26. It was RESOLVED to accept this budget and the recommendations from the Finance Advisory Group.</p> <p>iv) It was RESOLVED to request a precept of £61642.00 for the financial year 2025/26.</p>
206/2024-25	Items for the next Agenda	<p>VE Day celebrations</p> <p>Summer Holiday Activities</p> <p>Christmas arrangements 2025</p> <p>Meeting dates and events 2025 including Annual Parish Meeting</p> <p>Any suggested agenda items should be forwarded by email to the Clerk by noon on Monday 6th January 2025 for inclusion in the agenda.</p>
207/2024-25	Date & Time of next meeting	The next ordinary parish council meeting will start at 7.30pm on Monday 13 th January 2025 at 7.30pm at Elvaston Village Hall.

The Chairman thanked everyone for attending and the meeting was closed at 8.36pm

Signed _____ Chairman / Vice Chairman



Finance Schedule for Elvaston Parish Council Meeting December 2024

Schedule A - Expenditure for Approval

Date	Payee	Details	Net	VAT	Total	Notes
25/11/2024	NEST	Pension payments	£77.42	£0.00	£77.42	
29/11/2024	Waterplus	Allotment Water Supply	£64.44	£0.00	£64.44	
30/11/2024	Unity Trust Bank	Bank Service Charge	£6.00	£0.00	£6.00	
16/12/2024	HMRC Cumbernauld	Tax/NI December 2024	£728.67	£0.00	£728.67	
28/11/2024	Fiona Keppel-Spoor	Refreshments for light switch on event	£141.59	£0.00	£141.59	
16/12/2024	Julie Dean	Salary December 2024	£396.54	£0.00	£396.54	
16/12/2024	Fiona Keppel-Spoor	Salary December 2024	£1,343.73	£0.00	£1,343.73	
16/12/2024	Faye Simnett	Salary December 2024	£1,023.20	£0.00	£1,023.20	
29/11/2024	Community Heartbeat Trust	Replacemnt defib pads	£93.95	£18.79	£112.74	
07/12/2024	Melbourne Town Band	Brass band for light switch on event	£200.00	£0.00	£200.00	
06/12/2024	Kath Hardman	Banner for Great Grid Upgrade	£35.00	£0.00	£35.00	
30/11/2024	Mark Brown	Silica gel absorber to preserve poppy net	£13.04	£0.00	£13.04	
02/12/2024	Mark Brown	Storage boxes for poppy nets	£25.50	£0.00	£25.50	
16/12/2024	Fiona Keppel-Spoor	Use of home as office	£47.00	£0.00	£47.00	
		Totals	£4,196.08	£18.79	£4,214.87	

Schedule B - Income since last meeting

Date	From	Details	Amount
		Total	£ -

Total income since last meeting

£0.00

Checked by: _____

Second Signature: _____

Ensure invoices are signed

